



PARKING & VEHICLE REGULATIONS

ALL STUDENTS, FACULTY, AND STAFF WHO CHOOSE TO PARK A VEHICLE ON CAMPUS MUST REGISTER THEIR VEHICLE WITH THE COLLEGE. PARKING STICKERS MAY BE OBTAINED BY SUBMITTING A "PARKING PASS APPLICATION" ONLINE THROUGH THE MONTCO CONNECT PORTAL. STICKERS MUST BE AFFIXED TO EITHER THE VEHICLE'S LEFT REAR BUMPER OR DISPLAYED ON A REQUESTED HANG TAG FROM THE REAR-VIEW MIRROR.

Click here for: [Parking Permit Application](#)

Vehicles shall be parked within marked or painted parking stalls, or clearly marked parking areas (e.g., "Motorcycle Parking Only"). Vehicles **SHALL NOT** be parked on any grass surface, travel lanes, thoroughfares, access roads, loading docks, fire lanes, or anywhere prohibited by posted signs or painted markings.

Electric Vehicle (EV) Charging Spaces: Any vehicle parked in areas designated for EV charging must be:

1. an electric vehicle capable of accepting an electric charging cord or cable, AND
2. plugged into, or connected to, the existing charging station.

Nothing shall prohibit an EV from remaining in a charging space once fully charged, but consideration should be given to others who may need to charge their vehicles.

Handicap / Accessible Parking Spaces: Vehicles parked in these designated spaces **MUST DISPLAY** a State issued handicap placard or license plate, or a temporary handicap parking permit issued by the Dept. of Campus Safety.

Visitor Parking: Visitors on official College business are permitted to park in visitor parking areas or general parking lots. However, visitors should notify the Campus Safety Office and provide vehicle Make, Model, Color, and License Plate Number. Blue Bell Campus: 215-641-6604, Pottstown Campus: 610-718-1822.

The Department of Campus Safety reserves the right to enforce the Campus Rules and Regulations through the issuance of monetary sanctions (PARKING TICKETS). A ticket may be issued for the below listed violations including, but not limited to:

- Parking without a visible or valid sticker, permit, or hangtag.... \$10
- Posted 1-Hour Parking.... \$10
- Restricted or Prohibited Parking.... \$25
- EV Parking Only.... \$25
- Parking on Grass, Fire Lane, Travel Lane, or Thoroughfare.... \$25 (Major Violation*)
- Driving on Grass or in Prohibited Area on Campus.... \$25
- Failure to obey "Do Not Enter" or "Stop" sign.... \$25
- Reckless Driving.... \$25
- Parking in Loading Zone or Loading Dock Area.... \$25 (Major Violation*)
- Transfer of parking sticker to another person.... \$25
- Failure to obey Campus Safety personnel regarding parking & vehicle regulations.... \$25
- Parking in "College Vehicle Only" or "President's Office" spaces.... \$25

- Disabled / Handicap Parking Only.... \$50 (Major Violation*)

SANCTIONS

Failure to pay fines may result in one or more of the following:

- Any vehicle involved in a MAJOR violation (*) may be towed away at the owner's expense.
- Grades and transcripts of students will be withheld pending payment of fines.
- Removal of privilege to bring motor vehicles on campus.
- Faculty and Staff:
 1. Removal of privilege to bring motor vehicles on campus.
 2. The College reserves the right to seek payment by bringing action before a District Justice.
 3. Upon repeated violations, discipline of employees by suspension without pay.
 4. For bargaining unit members, this is subject to grievance procedures under a contract.

PAYMENT OF FINES

For your convenience, payment can be made online at www.mc3.edu/parkingticket

Payment by mail must be by check or money order; cash will not be accepted.
(Proof of payment may be a receipt or your cancelled check)

In the event your vehicle is towed, contact Campus Safety. Blue Bell Campus (215-641-6604) or Pottstown Campus (610-718-1822).

TICKET APPEALS

Appeals can be made to the Traffic Appeals Committee. Appeals of tickets are required to be in writing and can be obtained through the Campus Safety Office. The written appeal, along with the ticket, must be brought to the Campus Safety Office within twelve (12) days of receipt. Claims of being unaware of the parking regulations at the time of ticket issuance shall not be a defense. For questions or inquiries, please call the Campus Safety Dept. at 215-641-6604.