

**SAINT JOSEPH’S UNIVERSITY**  
**AND**  
**MONTGOMERY COUNTY COMMUNITY COLLEGE**  
**DUAL ADMISSIONS TRANSFER AGREEMENT**

Montgomery County Community College [“MCCC”] and Saint Joseph’s University [“SJU”] enter into this Dual Admission Transfer Agreement to facilitate the transfer of Montgomery County Community College graduates to Saint Joseph’s University (“Agreement”). The Agreement is applicable only to Undergraduate Day Division at SJU which consists of typically traditional age students seeking a Bachelor’s Degree.

Under the Agreement, MCCC students will be guaranteed admission into a Bachelor’s Degree program with third year (junior) status at SJU on the condition that they graduate from MCCC with an Associate in Arts (A.A.) Degree or an Associate in Science (A.S.) Degree in the areas listed under Appendix A. Upon mutual agreement signed in advance by both MCCC and SJU, this list may be expanded.

A maximum of 20 courses, typically 60 transferable credits (i.e., a course is a unit of three or more credits) are eligible for transfer from MCCC. Students must complete a minimum of 20 courses at SJU in order to be eligible to receive a Bachelor’s Degree. Unless otherwise indicated, at least half of the courses required for an SJU major must be taken at SJU. A full time student admitted with third year (junior) status to SJU may be able to complete a Bachelor’s degree in a parallel program at SJU within four regular semesters provided that the student completes the appropriate Associate Degree program at MCCC and completes the appropriately sequenced remaining course work at SJU while maintaining full time status.

**Effective Date:**

This Agreement becomes effective September 1, 2013.

**Student Eligibility:**

1. If the student has transferred courses from another institution to MCCC, SJU may request a syllabus, if needed, for each transferred course to be sent with the admission application to be evaluated for credit. Courses not taken at MCCC are not guaranteed to transfer to SJU under the terms of this Agreement. In the event that outside courses do not transfer, additional courses may need to be taken at SJU to meet degree requirements.
1. The student must sign the “Dual Admissions Intent” form before they have completed their 30<sup>th</sup> credit at MCCC. The student will be required to complete an SJU Application Form prior to the intended start term, for which the application fee will be waived. SJU has a Rolling Admissions process, though the preferred deadline to apply to SJU is April 1 for the fall semester, and November 1 for the spring semester.
2. The student is advised to follow any established program-to-program course sequences developed with SJU and MCCC for the program they intend to enroll in at SJU. If the student is not following an established



program-to-program course sequence, they are encouraged to follow the attached Core Requirements guide for transferring credit to SJU [see Appendix B].

3. Under this Agreement, students accepted to SJU may need to complete additional courses to fulfill the Core general education program requirements. Students will need to speak to an admissions representative to determine which additional courses are needed. Students should also use the attached Core Requirements sheet to assist in maximizing their course selection at MCCC.
4. The student must have earned a cumulative grade point average of 2.50 at the time of the student's application to SJU and must maintain such cumulative grade point average through completion of the Associate's degree from MCCC.
5. Students interested in transferring to any program in Education at SJU must achieve a minimum cumulative GPA of 3.00 or higher upon graduation at SJU to meet the Commonwealth of Pennsylvania's teacher education certification requirement.
6. International students are required to submit a final high school transcript and any other college or university transcript in native language and English-translated.
7. Students who have previously attended SJU are only permitted to apply for this Dual Admissions Transfer Agreement on the basis that they left SJU in good academic standing and have not violated SJU's Community Standards Policy. Please contact the SJU Office of Undergraduate Admissions for more information.
8. Students are required to enroll at SJU within one year of graduating from MCCC and cannot take courses elsewhere before beginning at SJU.

#### **Obligations of SJU:**

1. To attend regularly mutually agreed upon dates for scheduled Partner Day and Evening Programs at Montgomery County Community College Central and West Campuses.
2. To provide MCCC with fact sheets and admissions materials to distribute upon request.
3. To cooperate with MCCC students who have completed a "Dual Admissions Intent" form to schedule an informational/advising meeting(s) with an Admissions Counselor at SJU in order to facilitate smooth curricular and co-curricular integration to SJU.
4. To include all students who complete the "Dual Admissions Intent" on regularly scheduled SJU Admissions communications, and to acknowledge the receipt of the "Dual Admissions Intent" form within 30 days once a student has submitted this to SJU.
5. To send, within 30 days of receipt of the completed application materials, a SJU letter of admission to all MCCC students who complete a "Dual Admissions Intent" form and meet the conditions set forth in the Preface. MCCC students who complete a "Dual Admissions Intent" form will be governed by the SJU degree requirements in effect at the time of signing the "Dual Admissions Intent" form.

6. To waive the application fee for students who apply to SJU pursuant to this Agreement.
7. To award academic scholarships to all qualified graduates admitted to SJU pursuant to this Agreement. All scholarships are renewable, contingent upon the student maintaining a cumulative GPA of 3.00 or higher while enrolled at SJU in an undergraduate day program. Full-time SJU students (enrolled in 12 or more credits a semester) are eligible for the following scholarships:
  - 2.75 – 2.99 GPA receives \$6,000 per year
  - 3.00 – 3.24 GPA receives \$7,000 per year
  - 3.25 – 3.49 GPA receives \$8,000 per year
  - 3.50 – 3.74 GPA receives \$11,000 per year
  - 3.75 or higher GPA receives \$12,000 per year
  - Phi Theta Kappa members receive an additional \$2,000 per year.

Students may also be eligible for need-based financial aid upon filing the FAFSA (Free Application for Federal Student Aid).

8. To ensure these students will be provided with SJU financial assistance information and receive full consideration for SJU financial assistance for which they qualify if they file the FAFSA form, in addition to the scholarships listed above.
9. To ensure that all 3.00 credit courses for which a passing grade of C or better was received will transfer to SJU.
10. To ensure that MCCC graduates entering SJU under the terms of this Agreement will go through SJU's transfer process and therefore must meet all applicable SJU requirements and deadlines pertaining to registration, and payment of tuition and fees. They will abide by the policies and procedures, and any revisions thereof that apply to all SJU students.
11. To work with MCCC on possible Program-to-Program Transfer Agreements and/or Guides that specify for MCCC transfer students the courses that satisfy major requirements for degree completion at SJU.
12. To ensure that MCCC Dual Admissions students who matriculate at SJU have all of the rights and privileges of other SJU students.
13. To ensure that students who complete MAT 190 or a higher-level Calculus course will be exempt from a Mathematics Placement Test at SJU. In addition, students who complete the required MCCC-SJU Language 101 and 102 courses of the same Language for each course will be exempt from Non-Native Language Placement Test at SJU. Students must earn a "C" or higher in these courses to be exempt.

### **Obligations of MCCC:**

1. To publicize this Agreement to prospective and current MCCC students in its promotional literature, on the website, and through social media, and make arrangements for SJU admissions representatives to visit MCCC and meet with prospective and current Dual Admissions students.



2. To provide academic advising to students who are interested in the Dual Admissions Transfer Agreement to make certain students have the appropriate courses for their intended major at SJU once program-to-program curriculum sequences have been established.
3. MCCC, in accordance with the admissions application policies and procedures of SJU, will coordinate the delivery of academic records and application materials to SJU. MCCC graduates who apply to SJU under the terms of this Agreement will be required to go through the standard SJU transfer admissions process, as developed by SJU, and therefore must meet all applicable requirements and deadlines pertaining to admission to SJU, which in SJU's sole discretion may be changed at any time. Students who have signed the "Dual Admissions Intent" form will be reviewed under the admissions criteria in place at the time of signing. SJU will inform MCCC of any changes to the Admissions criteria, and if needed will review the Dual Admission Transfer Agreement with both parties.
4. The student must sign the "Dual Admissions Intent" form before they have completed their 30<sup>th</sup> credit at MCCC. The student will be required to complete an SJU Application Form prior to the intended start term, for which the application fee will be waived. SJU has a Rolling Admissions process, though the preferred deadline to apply to SJU is April 1 for the fall semester, and November 1 for the spring semester.

#### **Joint Obligations:**

1. To consult with each other through appropriate channels prior to implementing major changes in policy or curricula that directly affect students transferring under the terms of this Agreement, and keep each other informed of any other changes of policy or curricula that affect those students. Both SJU and MCCC will review this Agreement annually and make any changes upon mutual agreement, as needed. Such changes will become effective when both MCCC and SJU sign the revised document.
2. To collaborate in providing students with information and academic advising about this Agreement, SJU academic requirements, and the process of transferring to SJU.
3. To develop and implement advertising and promotional efforts to communicate the benefits of the Dual Admissions Transfer Agreement.
4. To designate a representative or representatives at each institution who will coordinate the Dual Admission Transfer Agreement between the two institutions.
5. To exchange data upon request that will contribute to the maintenance and improvement of this transfer arrangement, enhance the transfer process, and promote effective cooperation between institutions. These will consist of aggregate data about transfer students, including admissions information, and academic progress. The institution(s) will exchange data after obtaining appropriate permission from the students as indicated on the "Dual Admissions Intent" form.
6. To facilitate and support consultation and collaboration between their faculties related to this agreement, general education, degree requirements, and other academic matters where necessary.

7. To provide direct links between SJU and MCCC websites and to promote this agreement through social media and printed materials.
8. In cases where MCCC associate degree curriculum changes, SJU reserves the right to evaluate changed courses to determine if they meet SJU's parallel program acceptance standards.
9. This Agreement does not alter SJU's admission standards or its requirements for various fields of study.



## **Revision, Renewal and Termination of this Agreement**

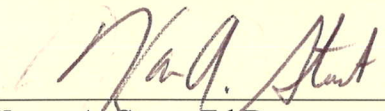
SJU's Office of Undergraduate Admissions and the Offices of Student Affairs and Enrollment Management at Montgomery County Community College are responsible for identifying, and communicating to each other, changes in the policies or requirements of their respective institutions that affect this Agreement.

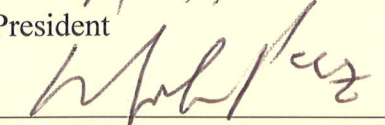
This Agreement will be in effect as of September 1, 2013. This Agreement shall be in effect for an initial one year term beginning on the Effective Date and terminating one year after the Effective Date ("Initial Term"), unless terminated as provided below. This Agreement may be renewed for successive one year terms upon the written agreement of both parties within 30 days prior to the end of the then current term. Notwithstanding anything set forth herein to the contrary, either party may terminate this Agreement upon 60 days prior written notice to the other party. Should this Agreement be terminated, it is understood that the termination will not apply to the students already accepted to SJU under the terms of this agreement, but not yet enrolled in courses at SJU.


The willingness of both institutions to enter this Agreement in order to facilitate the transfer of students from Montgomery County Community College into SJU, and to expand their opportunities for academic success there, is indicated by the following signatures:

The undersigned representatives of the parties, Montgomery County Community College and Saint Joseph's University, have executed this Agreement on the dates indicated.

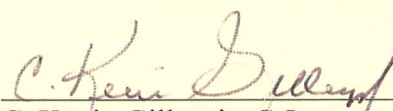
### **For Montgomery County Community College:**

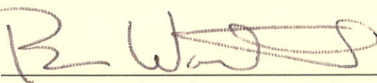
  
Karen A. Stout, Ed.D.  
President  
Date 10/23/13


  
Victoria L. Bastecki-Perez, Ed.D.  
Vice President of Academic  
Affairs and Provost  
Date 10/23/2013

  
Kathrine B. Swanson, Ed.D.  
Vice President for Student Affairs and  
Enrollment Management  
Date 10/23/13

### **For Saint Joseph's University:**

  
C. Kevin Gillespie, S.J.  
President  
Date 10/23/13

  
Brice Wachterhauser, Ph.D.  
Provost  
Date 10/23/13

  
John G. Haller  
Associate Provost for Enrollment Management  
Date 10-23-13

## Appendix A

The following programs will be considered under this dual admissions agreement. Upon mutual agreement from both Montgomery County Community College and Saint Joseph's University, this list may be expanded.

- Business Administration, A.S.
- Computer Science, A.S.
- Physical Science, A.S.\*\*
- Education in the Early Years (Pre K-4), A.A.
- Middle Years Education (4 – 8), A.A.
- Mathematics, A.A.
- Music, A.A.
- Social Sciences (History concentration, Psychology concentration), A.A.
- Theatre Arts, A.A.

\*\* Note: for the Physical Science A.S., two additional courses will need to be taken in order to meet the 40 course requirement to graduate from SJU. These two courses can be taken at MCCC by taking additional electives or at SJU during Summer, Intersession, or by taking additional semester courses. Students should follow any established program-to-program agreement, or the student should use the attached General Education Program Guide sheet [Appendix A] in order to choose transferable courses.



## Appendix B

### Guide for Transferring Credit from Montgomery County Community College to Saint Joseph's University's General Education Curriculum

The General Education Program Curriculum applies to all first-time and transfer undergraduate students at Saint Joseph's University. The following courses are recommended to satisfy the General Education Program requirements needed for graduation. A maximum of 20 courses can be transferred. Courses can only be used once towards the General Education Program; other courses listed below may transfer as electives. Students are encouraged to follow any established MCCC-SJU Program-to-Program Curriculum Agreements to ensure their core courses transfer as courses that satisfy General Education Program. Requirements can vary based on a student's major.

Saint Joseph's	MCCC Recommended Courses
<b>I. The General Education Program Signature and Variable courses</b>	
<b>First Year Seminar-</b> this course can be taken either semester in the first year.	Transfer students are exempt from taking the first year seminar.
<b>Jesuit Tradition Common Core</b> - Philosophy 154 – Moral Foundations, Theology 154 – Faith, Justice & the Catholic Tradition. <b>2 courses</b>	MUST BE TAKEN AT SJU
<b>Cultural Legacy Common Core-</b> English 102 – Texts and Contexts. History 154 – Forging the Modern World. <b>2 courses</b>	ENG 102 MUST BE TAKEN AT SJU  HIS 122 (for SJU's HIS 154, Transfer Students only)
<b>Writing</b> - ENG 101 The Craft of Language. <b>1 course</b>	ENG 101
<b>Faith and Reason Course. 1 course</b>	MUST BE TAKEN AT SJU
<b>Theology - Religious Difference</b> - This course will require students to gain a critical understanding of one or more religious worldviews that differ from the Roman Catholic perspective studied in the first course. <b>1 course</b>	PHI 215
<b>Philosophical Anthropology. 1 course</b>	PHI 117
<b>Non-native Language. (1-2 courses at any level of language)</b> **AP credits can satisfy, contact SJU for more information	FRE 101, FRE 102, SPA 101, SPA 102, GER 101, GER 102, ITA 101, ITA 102, JPN 101, JPN 102
<b>Fine and Performing Arts or Literature. 1 course</b>	ENG 201, ENG 202, ENG 221, ENG 235, ENG 237, ENG 238, ENG 245, ENG 248, ENG 255, ENG 256, ENG 236, ART 101, ART 102, ART 103, MUS 110, THA 105, THA 114
<b>Mathematics Beauty</b> - Mathematics (Beauty) courses will provide an in-depth introduction to theoretical mathematics as a branch of pure science. Alternative courses are available at SJU for students not taking MAT 160. <b>1 course</b> **Any MCCC student not completing MAT 160 will be required to take an alternative course at SJU, and the MCCC Math completed will transfer as elective credit.	MAT 190, MAT 201, or MAT 202  Alternatively, any <u>TWO</u> of the following will also meet the SJU Math Beauty requirement: MAT 106, MAT 125, MAT 131, MAT 140
<b>Natural Science-</b> Natural Science Laboratory courses will promote scientific literacy through the study of fundamental scientific principles and concepts, the method of scientific inquiry, and the role/application of science in everyday life. <b>(one 4-credit lab course or two 3-credit non-lab courses)</b>	Non Lab Options: BIO 115  Lab Options: AST 120, BIO 120, BIO 121, BIO 122, CHE 121, CHE 122, CHE 131, CHE 151, GLG 115, GLG 120, GLG 125, PHY 121
<b>Social/Behavioral Science</b> - One approved course in Economics, Education, Political Science, Psychology, or Sociology. <b>Please note that a number of majors require a specific course to fulfill the GEP social/behavioral science requirement.</b> Majors in Political Science, Psychology, Sociology, Criminal Justice, and Economics are encouraged to <u>take an introductory course within their major to satisfy this requirement.</u> <b>1 course</b>	Arts and Sciences Majors: SOC 101, PSY 101, ECO 122, POL 124  Business Majors: ECO 122

\*AP credits are acceptable at SJU and a score of a 4 or 5 on an AP test can fulfill requirements at Saint Joseph's. Please contact an SJU Admissions Counselor at 10-660-1300 for more information.