

DUAL ADMISSIONS AND CORE-TO-CORE TRANSFER AGREEMENT
MEMORANDUM OF UNDERSTANDING
MONTGOMERY COUNTY COMMUNITY COLLEGE
AND
SHIPPENSBURG UNIVERSITY OF PENNSYLVANIA

Preface

This agreement serves as a supplement to the Pennsylvania State System of Higher Education Transfer Student Policy (Policy 1999-01-A) and General Education at State System of Higher Education Universities Policy (Policy 1993-01-A), in addition to all applicable Pennsylvania Statewide Program-to-Program Articulation Agreements approved by the Transfer Articulation and Oversight Committee (TAOC). In this supplement, Montgomery County Community College (MCCC) and Shippensburg University of Pennsylvania (SU) enter into this Dual Admission and Core-to-Core Transfer Agreement to facilitate the transfer of MCCC graduates to Shippensburg University of Pennsylvania.

Under the Dual Admissions Agreement, MCCC students will be guaranteed admissions into a Bachelor's Degree program with third year (junior) status at SU on the condition that they: graduate from MCCC with an eligible Associate in Arts (A.A.) Degree or Associate in Science (A.S.) Degree, with a minimum cumulative MCCC GPA of 2.0; complete a "Dual Admissions Intent" form; and satisfy all other SU transfer requirements, including major specific GPA and/or course pre-requisite requirements.

In addition, SU agrees to accept general education courses embedded in the MCCC A.A. and A.S. degrees as meeting 27 credits of general education requirements. These credits, which should be taken under appropriate academic advisement, will satisfy requirements in the following SU General Education Categories of Knowledge: English Composition; Public Speaking; Math; Literary, Artistic, & Cultural Traditions; Biological & Physical Sciences; and Behavioral & Social Sciences. Additional credits may be applied to the SU General Education requirements provided that the student consults an SU transfer advisor regarding additional coursework. This Core-to-Core Transfer Agreement applies to all MCCC A.A. and A.S. degree graduates (A.A.S. and A.F.A. are not included) and is not limited to students who participate in the Dual Admissions Agreement.

This Dual Admissions and Core-to-Core Transfer Agreement becomes effective on June 1, 2018.

To facilitate the transfer of MCCC graduates to SU in accordance with the foregoing guarantee, the parties agree to the following:

Obligations of SU

1. To attend regularly scheduled Partner Day Programs at MCCC Central and West Campuses.
2. To create and send MCCC Dual Admissions brochures that highlights the Dual Admissions agreement between MCCC and SU including the benefits of enrolling in the Dual Admissions program.
3. To invite MCCC students who have completed a Dual Admissions Enrollment form to an informational/advising meeting(s) with faculty and staff at SU in order to facilitate smooth curricular and co-curricular integration to SU.
4. To send, within 30 days of receipt of the Dual Admissions Enrollment form and application, an SU letter of admission to all MCCC students who complete the Dual Admissions enrollment process and meet the conditions set forth in the Preface. Students must confirm their intention to matriculate at SU by **April 1st**

students who complete a Dual Admissions Enrollment Form and application with the following requirements in effect at the time of enrolling in the Dual Admissions program.

5. To waive the application fee for students who apply to SU pursuant to this Agreement.
6. To ensure these students will be provided with SU financial aid information and receive full consideration for SU financial aid upon matriculation at SU.
7. To support and accept a Core-to-Core Transfer Agreement as stipulated in the Preface of this agreement. Core-to-Core Transfer does not alter the requirements of the student's major field of study or its admissions standard as identified in the SU catalog.
8. To ensure that all courses for which a passing grade (A, B, C or D) was received will transfer to SU, unless a grade of C or higher is required of native SU students.
9. To identify eligible MCCC graduates enrolling at SU upon admission to SU and note that they have satisfied the aforementioned SU core requirements by core-to-core transfer on all pertinent SU student records.
10. To ensure that MCCC graduates entering SU under the terms of this Agreement will go through SU transfer process and therefore must meet all applicable SU requirements and deadlines pertaining to orientation and registration, and payment of tuition and fees. They will abide by the policies and procedures, and any revisions thereof that apply to all SU students.
11. To work with MCCC on Program-to-Program Transfer Agreements and/or Guides that specify for MCCC transfer students the MCCC courses that satisfy major requirements for degree completion at SU.
12. To ensure that MCCC Dual Admissions students who matriculate at SU have all of the rights and privileges of other SU students.
13. To waive placement tests for MCCC graduates.
14. To ensure that Dual Admissions students graduating in the Honors Program at MCCC will be invited to apply to the SU Honors College. Interested students will complete the SU Honors College's Application for Transfer Students.
15. MCCC Honors students admitted to the SU Honors College will also be eligible to apply for all SU Honors grants and scholarships, including Honors capstone grants and Honors study abroad scholarships.
16. Students will receive a letter of admission from SU during their last semester at MCCC once MCCC has submitted transcripts with the most recent coursework and grade information. Upon receipt of the final transcripts, SU will complete an official finalized transcript evaluation. This will be completed prior to matriculation to SU.

Obligations of MCCC:

1. To publicize this Agreement to prospective and current MCCC students in its promotional literature, and make arrangements for SU recruiters and advisors to visit MCCC and meet with prospective and current Dual Admissions students.
2. Students must apply for Dual Admissions by completing the MCCC/SU Dual Admissions enrollment form and application available at the Student Success Center of the MCCC campus they attend. These documents are also

available on the SU Transfer Admissions website and the enrollment form will be available in the MCCC Dual Admissions brochure. This form must be endorsed by a representative from MCCC. Along with submitting this form and application to enrollment services, students must also submit an official MCCC transcript.

3. Students may apply for Dual Admissions as early as their senior year of high school but not later than the completion of 30 college-level credit hours at MCCC.
4. Students who have been accepted into the Dual Admissions Program must enroll at SU within one year of MCCC graduation and may not attend another institution between the time the student graduates from MCCC and commencement of enrollment at SU.
5. Students must **meet all SU admissions requirements, including grade point average for their intended major**. Under this program and per the Pennsylvania State System of Higher Education Transfer Student Policy (Policy 1999-01-A) and TAOC agreements, students who do not complete an Associate's Degree will not be granted automatic admission to SU. Some majors require special standards and GPA requirements for admission. The SU admissions requirements will be made available to MCCC on an annual basis.
6. Students may change their MCCC or SU major at any time; however, they will be required to meet entrance requirements for the new major at the time of change. While enrolled in the Dual Admissions Program, students must notify both MCCC and SU of the change and both MCCC and SU must approve the change.

Joint Obligations:

1. To inform each other through appropriate channels within one semester prior to implementing major changes in policy or curricula that directly affect students transferring under the terms of this Agreement, and keep each other informed of any other changes of policy or curricula that affect those students. Both SU and MCCC will review this Agreement annually and make any changes upon mutual agreement, as needed. Such changes will become effective when both MCCC and SU sign the revised document.
2. To collaborate in providing students with information and academic advising about this Agreement, SU academic requirements, and the process of transferring to SU.
3. To develop and implement advertising and promotional efforts to communicate the benefits of Dual Admission and Core-to-Core Transfer.
4. To designate a representative or representatives at each institution who will coordinate the Dual Admission and Core-to-Core Transfer Agreement between the two institutions.
5. To exchange data and documents annually that will contribute to the maintenance and improvement of this core-to-core arrangement, enhance the transfer process, enhance and extend each institution's overall student-related data assets, and promote effective cooperation between institutions. These will consist of individual and aggregate data about transfer students, including admissions information, academic progress and retention information, and reports on the results of program reviews, assessments of student learning, and decisions of curricular and other committees. The institution(s) will exchange data after obtaining appropriate permission from the students as indicated on the Dual Admissions Intent form.
6. To facilitate and support consultation and collaboration between their faculties related to this agreement, general education, degree requirements, and other academic matters.
7. To provide direct links between SU and MCCC websites.

Revision, Renewal and Termination of this Agreement

The SU Office of Admissions and the appropriate offices at MCCC are responsible for identifying, and communicating to each other, changes in the policies or requirements of their respective institutions that affect this Agreement.

This Agreement will be in effect as of June 1, 2018. It will be reviewed annually by the appropriate parties at each institution, and will be renewed automatically until superseded by a new agreement, formally terminated, or after five years (June 1, 2023), whichever comes first. Either institution may terminate this Agreement at any time by written notice at least one year in advance of the effective date of termination. Should this Agreement be terminated, it is understood that the termination will not apply to students already accepted to SU or who have already completed a Dual Admissions Intent form under the terms of this Agreement.

This Memorandum of Understanding is not intended to and does not create any contractual rights or obligations for the parties executing it or any other parties.

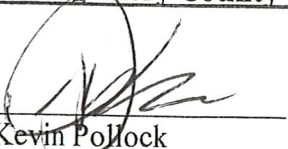
Any dispute arising pursuant to the terms of this Memorandum of Understanding shall be submitted to the Office of the Chancellor of Pennsylvania's State System of Higher Education for final resolution.

The willingness of both institutions to enter into this Agreement in order to facilitate the transfer of graduates from MCCC into SU, and to expand their opportunities for academic success there, is indicated by the following signatures:

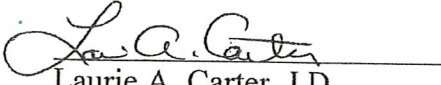
The undersigned representatives of the parties, MCCC and SU, have executed this Agreement on the dates indicated.

For Montgomery County Community College

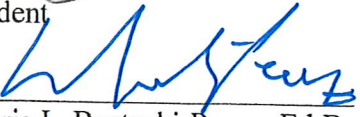
For Shippensburg University of Pennsylvania


Dr. Kevin Pollock
President

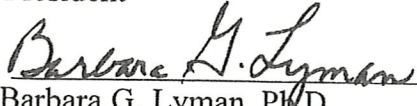
2/4/19
Date


Laurie A. Carter, J.D.
President

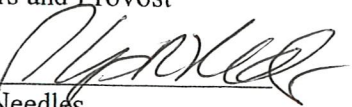
Date


Victoria L. Bastecki-Perez, Ed.D.
Vice President of Academic
Affairs and Provost

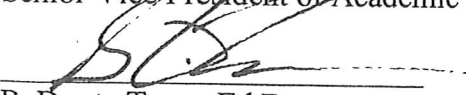
1/29/2019
Date


Barbara G. Lyman, Ph.D.
Provost and
Senior Vice President of Academic Affairs

Date


Phil Needles
Vice President for Student Services

2/4/19
Date


B. Donta Truss, Ed.D.
Vice President for Enrollment
Management and Student Success

Date