### January 2011

### **DUAL ADMISSIONS AGREEMENT**

#### **BETWEEN**

#### MONTGOMERY COUNTY COMMUNITY COLLEGE

#### AND

### **EASTERN UNIVERSITY-Arts and Science Program**

### **Preface**

Montgomery County Community College and Eastern University enter into this Agreement to facilitate the transfer of Montgomery County Community College graduates to Eastern University. Eastern University welcomes Montgomery County Community College graduates via the Dual Admissions Agreement as well as by traditional transfer.

### **Dual Admissions Agreement**

Under the Dual Admissions Agreement, Montgomery County Community College students admitted to Associate in Arts (A.A.) or Associate in Science (A.S.) degree programs, or Associate in Applied Science (A.A.S.) degree programs in Criminal Justice or Human Services are eligible to complete a "Dual Admissions Intent Form"

Students who earn an Associate's degree (A.A. or A.S., or A.A.S. in Criminal Justice or Human Services) with a 2.0 final cumulative GPA or higher at Montgomery County Community College and submit a transfer evaluation form are assured admission to Eastern University. Some majors may require a higher final cumulative GPA at Montgomery County Community College and require more than four semesters at Eastern University for completion.

By satisfying the Dual Admissions Agreement, Eastern University will waive the admissions application fee for either full or part-time students and award scholarships to students who graduate with 2.5 or higher Montgomery County Community College cumulative GPA's and attend Eastern University full-time. Eastern University will also provide access to ongoing advising while students are attending Montgomery County Community College.

In order to begin the Dual Admissions process, students must complete the "Dual Admissions Intent Form" between the time of admission to Montgomery County Community College and prior to earning no more than 45 total transferable credits, including Montgomery County Community College courses and those earned from other colleges and universities. However, students are strongly advised to complete the "Dual Admissions Intent Form" prior to earning no more than 30 total transferable credits in order to take full advantage of academic advising from Eastern University. Dual Admissions students should not earn more than 6 transferrable credits after graduating from Montgomery County Community College and before attending Eastern University.

Eastern University agrees to accept the general education courses embedded in the Montgomery County Community College A.A. and A.S. degrees toward the fulfillment of many of its undergraduate general education requirements. Given the larger number of general education courses required for the four-year degree at Eastern, most students will have remaining general education courses to fulfill after transferring to Eastern. There are four courses related to the Christian faith mission only offered at Eastern University.

In order to maximize the transfer of credit to Eastern the following advising guidelines are provided:

- 1. Because Eastern University requires 6 credits of foreign language in the same language, students are encouraged to take 6 credits of the same language at Montgomery County Community College.
- 2. MAT 100, 103, 104, 106, 108 at Montgomery County Community College will count toward the general education mathematics requirements at Eastern University. However, higher level math may be required by the student's intended major at Eastern University. Therefore, students are advised to consult an academic advisor at Eastern.
- 3. ENG 102 at Montgomery County Community College will count as Eastern's College Writing Course when the course grade is "C" or higher.

## Programs with Pre-admission Requirements

Acceptance into Eastern University majors which have specified enrollment requirements will be contingent upon the student's fulfillment of those requirements (e.g., Teacher Certification Programs, Engineering, or Nursing.)

### Other Associate's Degree Programs

Students in any other Montgomery County Community College degree programs other than the A.A., A.S. and selected A.A.S. specified in this agreement are welcomed at Eastern University and are encouraged to apply. Students in any degree programs are always given the maximum number of transfer credits possible. An evaluation of a student's transcript will determine courses that meet major requirements, courses that meet general education requirements, and courses that meet free elective requirements. Most of the credits taken at Montgomery County Community College taken toward an Associate's degree should count toward the minimum 121 credits (or more depending on major) required for graduation at Eastern University.

This Dual Admissions Agreement becomes effective on the date of its signing.

To facilitate the transfer of Montgomery County Community College graduates to Eastern University in accordance with the foregoing guarantee, the parties agree to the following:

### **Obligations of Eastern University**

- 1. To attend regularly scheduled Partner Day and Evening Programs at Montgomery County Community College Central and West Campuses.
- 2. To provide Montgomery County Community College with "Dual Admissions Intent Forms" and fact sheets to distribute upon request.
- 3. To invite Montgomery County Community College students who have completed a "Dual Admissions Intent Form" to an informational/advising meeting(s) with faculty and staff at Eastern University in order to facilitate smooth curricular and co-curricular integration into Eastern University.
- 4. To send, within 30 days of receipt of the "Dual Admissions Intent Form," an Eastern University letter of admission to all Montgomery County Community College students who complete a "Dual Admissions Intent Form" and meet the conditions set forth in the Preface. In order to assure the best possible housing assignment considerations, students should confirm their intention to matriculate at Eastern University as early as possible, but no later than August 1st for the fall semester, and by December 1st for the spring semester, and satisfy all other Eastern University transfer requirements, Montgomery County Community College students who complete a "Dual Admissions Intent Form" will be governed by the Eastern University degree requirements in effect at the time of signing the "Dual Admissions Intent Form."
- 5. To waive the application fee for students who apply to Eastern University pursuant to this Agreement.
- 6. To award academic scholarships to all qualified graduates admitted to Eastern University pursuant to this Agreement. Full-time Eastern University students (enrolled in 12 or more credits a semester) with a 2.5-2.99 final cumulative Montgomery County Community College GPA will receive a minimum of \$4,000 Grant. Full time students with a 3.00-3.49 final cumulative Montgomery County Community College GPA will receive a minimum of \$7,500 Grant. Full time students with a 3.5-3.74 final cumulative Montgomery County Community College GPA will receive a minimum of \$9,000 Scholarship. Full-time students with a GPA greater than or equal to 3.75 but less than or equal to a 4.00 final cumulative Montgomery County Community College GPA will receive a minimum of \$9,500 Scholarship.
  - All Grants/Scholarships may be renewed each year contingent upon the student remaining in good academic standing at Eastern University. Students may also be eligible for need-based financial aid and other types of financial aid.
- 7. To ensure these students will be provided with Eastern University financial aid information and receive full consideration for Eastern University financial aid, in addition to the scholarships listed above, upon matriculation at Eastern University.

- 8. To ensure that graduates of Montgomery County Community College are awarded transfer credit for all courses successfully completed in the Associate's degree. Courses with passing grades lower than "C" will transfer as electives and may not apply to the student's major.
- 9. To ensure that a Montgomery County Community College graduates entering Eastern University under the terms of this Agreement will go through Eastern University's transfer process and therefore must meet all applicable Eastern University requirements and deadlines pertaining to orientation and registration, and payment of tuition and fees. They will abide by the policies and procedures, and any revisions there of, that apply to all Eastern University students.
- 10. To work with Montgomery County Community College graduates on Program-to-Program Articulation Agreements and/or Transfer Guides that specify for Montgomery County Community College transfer students the Montgomery County Community College courses that satisfy major requirements for degree completion at Eastern University.
- 11. To ensure that Montgomery County Community College Dual Admissions students who matriculate at Eastern University have all of the rights and privileges of other Eastern University students.
- 12. To waive placement tests for Montgomery County Community College graduates who have completed a college level Math and English course.
- 13. To offer first and second year Montgomery County Community College students, who have completed the "Dual Admissions Intent" forms, Eastern University tuition grants for two of the four core courses required for graduation from Eastern University, but not offered by Montgomery County Community College. The amount of the grants will reduce the student's expense to the cost of a course offered by Montgomery County Community College.

### **Obligations of Montgomery County Community College:**

- 1. To publicize this Agreement to prospective and current Montgomery County Community College students in its promotional literature, and make arrangements for Eastern University recruiters and advisors to visit Montgomery County Community College at Transfer Fair programs in the Fall and Spring as well as a Partner Day and Evening programs, and to meet with prospective and current Dual Admissions students.
- 2. To give Eastern University the ability to promote this Agreement via email to students attending Montgomery County Community College and, more specifically, to Montgomery County Community College Honors Programs students and students in Christian organizations.

# **Joint Obligations:**

- 1. To consult with each other through appropriate channels prior to implementing majors changes in policy or curricula that directly affect students transferring under the terms of this Agreement, and keep each other informed of any other changes of policy or curricula that affect those students. Both Eastern University and Montgomery County Community College will review this Agreement annually and make any changes upon mutual agreement, as needed. Such changes will become effective when both Montgomery County Community College and Eastern University sign the revised document.
- 2. To collaborate in providing students with information and academic advising about this Agreement, Eastern University's academic requirements, and the process of transferring to Eastern University.
- 3. To develop and implement advertising and promotional efforts to communicate the benefits of Dual Admissions.
- 4. To designate a representative or representatives at each institution who will coordinate the Dual Admissions Agreement between two institutions.
- 5. To exchange data and documents annually that will contribute to the maintenance and improvement of this Agreement, enhance the transfer process, and promote effective cooperation between institutions. These will consist of aggregate data about transfer students, including admissions information, academic progress and retention information, and reports on the results of program reviews, assessments of student learning, and decisions of curricular and other committees. The institution(s) will exchange data after obtaining appropriate permission from the students as indicated on the "Dual Admissions Intent Form".
- 6. To facilitate and support consultation and collaboration between their faculties related to this agreement, general education, degree requirements, and other academic matters.
- 7. To provide direct links between Eastern University and Montgomery County Community College websites.

# Revision, Renewal and Termination of this Agreement

The Eastern University Provost's office and the appropriate offices at Montgomery County Community College are responsible for identifying, and communicating to each other, changes in the policies or requirements of their respective institutions that affect this Agreement.

This Agreement will be in effect as of the date of its signing. It will be reviewed annually by the appropriate parties at each institution, and will be renewed automatically until superseded by a new Agreement or formally terminated. Either institution may terminate this Agreement at any time by written notice at least one year in advance of the effective date of termination. Should this Agreement be terminated, it is understood that the termination will not apply to students already accepted to Eastern University under the terms of this Agreement.

The willingness of both institutions to enter this Agreement in order to facilitate the transfer of students from Montgomery County Community college into Eastern University, and to expand their opportunities for academic success there, is indicated by the following signatures:

The undersigned representatives of the parties, Montgomery County Community College and Eastern University, have executed this Agreement on the dates indicated.

For Montgomery County Community College:	
Var U Stort	3/22/11
Karen A. Stout, Ed.D.	Date '
President	,
Who fely	3/22/11
Victoria L. Bastecki-Perez, Ed.D.	Date
Interim Vice President of Academic	
Affairs and Provost	
	3/2/11
Steady Moono, Ed.D.	Date
Vice President for Student Affairs	

Provost

Por Eastern University:

David R. Black, Ph.D.

Date

Date

3/22/10

Date