

**Dual Admissions and Core-to-Core Transfer Agreement  
Between  
Montgomery County Community College (MCCC)  
and  
DeSales University (DSU)**

Montgomery County Community College (MCCC) and DeSales University (DSU) enter into this Dual Admission and Core-to-Core Transfer Agreement to facilitate the transfer of MCCC's graduates to DSU's undergraduate programs.

Under the Dual Admissions Agreement, MCCC students will be guaranteed admissions into a Bachelor's Degree program with third year (junior) status at DSU on the condition that they graduated from MCCC with an Associate in Arts (A.A.) Degree or an Associate in Science (A.S.) Degree with a minimum cumulative GPA of 2.0 and satisfy all other DSU eligibility requirements and student obligations (see below). The dual admissions program does not apply to DSU programs that require a higher GPA (education, nursing, health sciences, and medical studies) or auditions (theatre and dance). A full-time student admitted with third year (junior) status to DSU should be able to complete a Bachelor's degree in a parallel program at DSU within four regular semesters provided that the student completes the appropriate Associate Degree program at MCCC and completes the appropriately sequenced remaining course work at DSU, while maintaining full time status.

Under the Core-to-Core agreement, DSU agrees to accept the general education core courses embedded in the MCCC A.A. and A.S. degrees as meeting all the requirements of DSU's undergraduate general education core requirements with the exception of two core courses: Intermediate Theology and Values Seminar.

To facilitate the transfer of Montgomery County Community College graduates to DeSales University in accordance with the foregoing guarantee, the parties agree to the following:

**Obligations of DSU**

1. To attend regularly scheduled Partner Day and Evening Programs at MCCC Central and West Campuses.
2. To provide MCCC with "Dual Admissions Intent" forms and fact sheets to distribute upon request.
3. To invite MCCC students who have completed a "Dual Admissions Intent" form to an informational/advising meeting(s) with a Transfer Admission Counselor at DSU in order to facilitate smooth integration to DSU.
4. To send, within 30 days of receipt of the "Dual Admissions Intent" form, a letter of acknowledgement and within 30 days of receipt of all completed application materials, a DSU offer of admission with contingencies to all MCCC students who meet each of the conditions set forth in the Preface. MCCC students entering DSU pursuant to this Agreement will be governed by the DSU degree requirements associated with the University Catalog governing the DSU full-time graduating class to which they have been admitted.
5. To waive the application fee for students who apply to DSU pursuant to this Agreement.

6. To award DSU scholarships to all qualified MCCC graduates admitted to DSU pursuant to this Agreement. All scholarships are renewable, contingent upon the student maintaining good academic standing and full-time enrollment in a DSU undergraduate program. For 2013-2014, scholarship amounts will range from \$5,000 to \$10,000.
7. To ensure these students will be provided with financial aid information and receive full consideration for all forms of financial assistance if they file the FAFSA (Free Application for Federal Student Aid) form by DSU's priority deadline of March 15 for Fall admission and of December 15 for Spring admission.
8. To ensure that all college-level courses for which a passing grade of C- or better was received will transfer to DSU.
9. To ensure that MCCC graduates entering DSU under the terms of this Agreement will go through DSU transfer process and therefore must meet all applicable DSU requirements and deadlines pertaining to orientation and registration, and payment of tuition and fees. MCCC graduates will abide by the policies and procedures, and any revisions thereof that apply to all DSU students.
10. To work with MCCC on Program-to-Program Transfer Agreements and/or Guides that specify for MCCC transfer students the MCCC courses that satisfy major requirements for DSU's undergraduate degree programs.
11. To ensure that MCCC Dual Admissions students who matriculate at DSU have all of the rights and privileges of other DSU students.

### **Obligations of MCCC**

To publicize this Agreement to prospective and current MCCC students in its promotional literature, and make arrangements for DSU admissions representatives to visit MCCC and meet with prospective and current Dual Admissions students.

1. MCCC will provide academic advising to students who are interested in the Dual Admissions Transfer Agreement to make certain students have the appropriate courses for their intended major at DSU once program-to-program curriculum sequences have been established.
2. MCCC, in accordance with the admission application policies and procedures of DSU, will coordinate the delivery of academic records and application materials to DSU. MCCC students who apply to DSU under the terms of this Agreement will be required to go through the standard DSU transfer admissions process, as developed by DSU, and therefore must meet all applicable requirements and deadlines pertaining to admission to DSU.
3. To work with DSU on possible program-to-program transfer agreements and/or guides that specify for MCCC transfer students the courses that satisfy major requirements for DSU's undergraduate degree programs.

### **Eligibility Requirements and Student Obligations**

MCCC students who wish to participate in Dual Admissions pursuant to the terms of this Agreement are subject to each of the following requirements:

1. All 3-credit courses taken at institutions accredited by one of the six regional accrediting bodies (namely, Middle States Association of Colleges and Schools, New England Association of Schools and Colleges, North Central Association of Colleges and Schools, Northwest Commission on Colleges and Universities, Southern Association of Colleges and

- Schools, and Western Association of Schools and Colleges) and meant to be transferable, and completed with a grade of C- or higher are acceptable at DSU.
2. No course in which a grade below C- was earned is accepted for transfer credit, except in the case that the student has completed an A.A. (Associate of Arts) or A.S. (Associate of Science) degree. All credits earned in the A.A. and A.S. degree programs will be transferred to DSU, provided that the student achieved (a) a minimum cumulative GPA of 2.0 for all courses presented for the degree and (b) a minimum cumulative GPA of 2.0 for courses required in and offered by the major at DSU. If the student has not satisfied both (a) and (b), the student's courses will be evaluated individually, and only courses in which a C- or higher has been earned will be eligible for transfer into DSU.
  3. A minimum of 40 three-credit courses are required to earn a DSU degree, at least fifteen of which must be completed at DSU.
  4. A student must complete five courses in the major at DSU.
  5. Core-to-Core transfer does not alter the requirements of the major field of study. In some majors, those requirements may include courses that also meet DSU Core requirements.
  6. Courses that are transferred and accepted as completing the major must be substantially equal in quantity and quality to the work for which they are offered as a substitute.
  7. Only credit is transferred. The grades for transfer courses are not calculated in the student's GPA at DeSales. An exception is that grades earned at LVAIC institutions (Lehigh Valley Association of Independent Colleges: Lehigh University and Cedar Crest, Lafayette, Moravian, Muhlenberg Colleges) via the cross registration process are included in the calculation of the student's DeSales GPA. Once courses have been transferred, they become part of the student's permanent record and cannot be removed.
  8. Students are encouraged to sign a Dual Admissions Intent form prior to completing their A.A. or A.S. degree. The student will be required to complete a DSU application form prior to the intended start term, for which the application fee will be waived. DSU has a Rolling Admissions process, though the preferred deadline to apply for the fall semester is April 1 and for the spring semester, December 1.
  9. Students should follow the established program-to-program course sequences developed between DSU and MCCC for the program they intend to enroll in at DSU. Students should confer each semester with a DSU transfer counselor to review degree progress and ensure appropriate courses are being completed.
  10. MCCC graduates entering DSU under the terms of this agreement must go through DSU normal transfer admissions process and therefore must meet all DSU requirements and deadlines pertaining to application for admission, orientation and registration, and payment of tuition and fees.
  11. The following items are required for a complete transfer application:
    - Application (no charge)
    - Official High School transcript
    - Official College transcript(s) from all institutions attended
    - Completed Transfer Questionnaire (DSU has the right to deny admittance based on responses to the transfer questionnaire that relate to criminal activity)

**Joint Obligations**

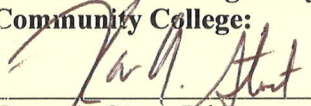
1. Consult with each other through appropriate channels prior to implementing major changes in policy or curricula that directly affect students transferring under the terms of this agreement, and keep each other informed of any other changes of policy or curricula that affect those students.
2. Collaborate in providing students with information and academic advising about this agreement, DSU academic programs and requirements, and the process of transfer.
3. Exchange data and documents that will contribute to the improvement of this Core-to-Core agreement, enhance the transfer process, and promote effective cooperation between institutions. When required by law, the institutions will exchange data only after obtaining appropriate permission from the student.
4. Facilitate and support consultation and collaboration between their faculties related to this agreement, general education, degree requirements, and other academic matters.

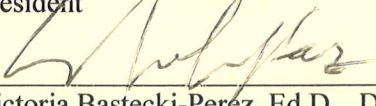
**Revision, Renewal and Termination of this Agreement**


This agreement will be in effect as of the date of its signing, for eligible students entering DSU for or after the Fall 2013 semester. It will be reviewed annually by the Dean of Undergraduate Education at DSU and the Transfer Coordinator at MCCC. This Dual Admissions and Core-to-Core agreement will be renewed automatically until superseded by a new agreement or formally terminated. Either institution may terminate this agreement at any time by written notice at least one year in advance of the proposed date of termination. Should this agreement be terminated, it is understood that the termination will not apply to students already enrolled at DSU or accepted to DSU under the terms of this agreement but not yet enrolled in classes at DSU.

The willingness of both institutions to enter this agreement in order to 1) facilitate the transfer of students from MCCC into DSU and 2) expand those students' opportunities for academic success at DSU, as indicated by the following signatures:

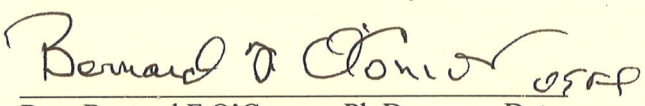
**On behalf of Montgomery County  
Community College:**


  
\_\_\_\_\_  
Karen A. Stout, Ed.D.                      Date      6/19/13  
President

  
\_\_\_\_\_  
Victoria Bastecki-Perez, Ed.D.      Date      6/17/2013  
Vice President for Academic Affairs and  
Provost

  
\_\_\_\_\_  
Kathrine Swanson, Ed.D.              Date      6/13/13  
Vice President for Student Affairs and  
Enrollment Management

**On behalf of DeSales University:**

  
\_\_\_\_\_  
Rev. Bernard F O'Connor, Ph.D.              Date      7/26/13  
President

  
\_\_\_\_\_  
Karen D. Walton, Ed.D.                      Date      7/9/13  
Vice President for Academic Affairs and  
Provost