



**CHESTNUT
HILL
COLLEGE**



**Dual Admissions, Transfer and Core-to-Core Agreement
between
Montgomery County Community College
and
Chestnut Hill College
For the
School of Undergraduate Studies
And the
School of Continuing & Professional Studies**

This document is a revision of the original Dual Admissions and Core-to-Core Transfer Agreement, which became effective in February 1999. This updated Agreement will become effective on the date of signing and will apply to Montgomery County Community College students transferring to Chestnut Hill College on or after the date of signing.

Terms and Conditions

Montgomery County Community College (MCCC) and Chestnut Hill College (CHC) enter into this Dual Admissions, Transfer and Core-to-Core Agreement to facilitate the transfer of MCCC students to CHC. In this agreement, the terms “Dual Admissions, Transfer and Core-to-Core” apply to MCCC students who graduate with an Associate in Arts (A.A.), an Associate in Science (A.S.), an Associate in Fine Arts (A.F.A.) or an Associate in Applied Science (A.A.S) degree.

* Chestnut Hill College complies with all Pennsylvania Department of Education (PDE) requirements.

School of Undergraduate Studies:

Under the Dual Admissions, Transfer and Core-to-Core Agreement, MCCC students will be guaranteed admission into a Bachelor’s degree program at CHC’s School of Undergraduate Studies with third-year (junior) status on the condition that they:

- Complete a Dual Admissions Intent to Enroll Form as soon as possible and the appropriate CHC application in the final year of the MCCC degree program. MCCC students are *recommended* to complete the Dual Admissions Intent to Enroll Form prior to completing 30 transferable college credits.
- Graduate from MCCC with an Associate in Arts (A.A.), an Associate in Science (A.S.), an Associate in Fine Arts (A.F.A.) or an Associate in Applied Science (A.A.S) degree with a minimum GPA of 2.0. Only courses with a grade of “C” or better are transferable.

- Satisfy all other CHC admissions requirements through CHC's normal transfer admissions process. Students must therefore meet all applicable requirements and deadlines pertaining to admissions, orientation, academic placement testing (details included below), registration and payment of tuition and fees. They will abide by the policies and procedures, and any revisions thereof that apply to CHC students.
- Attend CHC on a full or part-time basis.
- Complete a minimum of 45 academic credits at CHC.
- Enroll at CHC within 12 months of graduating from MCCC and not attend another institution between graduation and making application to CHC.

In addition, CHC's School of Undergraduate Studies will accept the general education requirements of MCCC's A.A., A.S., A.F.A. or A.A.S. degrees as meeting the requirements of its Core Curriculum and basic requirements except for six credits in Religious Studies, three credits in a Global Studies seminar, and three credits in Ethics. Students may complete some of these additional requirements at MCCC and should refer to the recommended course equivalency guides for details.

CHC School of Undergraduate Studies Placement Testing/Assessment	
Placement Testing/Assessment	
Math	<p>The Math Placement Test is designed to determine readiness for the Math course(s) needed for graduation and/or the program of study.</p> <ul style="list-style-type: none"> ✦ Not needed unless a specific Math course is required for the academic major/minor; if needed, students must take the Math Placement Test prior to registering for a Math course. ✦ Students who transfer in Calculus, Calculus II or Calculus III are exempt from taking the Placement Test ✦ Workshops are available to help students prepare for the Math Placement Test.
Writing	Writing assessment is required for all students. Results are used for advising purposes only.
Foreign Language	Not required unless needed for major/minor/certificate.

School of Continuing & Professional Studies:

Under the Dual Admissions, Transfer and Core-to-Core Agreement, MCCC students will be guaranteed admission into a Bachelor's degree program at CHC's School of Continuing and Professional Studies on the condition that they:

- Complete a Dual Admissions Intent to Enroll Form as soon as possible and the appropriate CHC application in the final year of the MCCC degree program. MCCC students are *recommended* to complete the Dual Admissions Intent to Enroll Form prior to completing 30 transferable college credits.
- Graduate from MCCC with an Associate in Arts (A.A.), an Associate in Science (A.S.), an Associate in Fine Arts (A.F.A.) or an Associate in Applied Science (A.A.S) degree with a minimum GPA of 2.0. Only courses with a grade of "C" or better are transferable.
- Satisfy all other CHC admissions requirements through CHC's normal transfer admissions process. Students must therefore meet all applicable requirements and deadlines pertaining to

admissions, orientation, academic placement testing (details included below), registration and payment of tuition and fees. They will abide by the policies and procedures, and any revisions thereof that apply to CHC students.

- Attend on a full or part-time basis.
- Complete a minimum of 45 academic credits at CHC.
- Enroll at CHC within 12 months of graduating from MCCC and not attend another institution between graduation and making application to CHC.

In addition, CHC's School of Continuing & Professional Studies will accept the general education requirements of MCCC's A.A., A.S., A.F.A. or A.A.S. degrees as meeting the requirements of its Core Curriculum and basic requirements except for six credits in Religious Studies and three credits in a Global Studies seminar. Students may complete some of these additional requirements at MCCC and should refer to the recommended course equivalency guides for details.

CHC School of Continuing & Professional Studies Placement Testing/Assessment	
Math	<p>The Math Placement Test is designed to determine readiness for the Math course(s) needed for graduation and/or the program of study.</p> <ul style="list-style-type: none"> ✦ Not needed unless a specific Math course is required for the academic major/minor; if needed students must take the Math Placement Test prior to registering for a Math course. ✦ Students who transfer a Math course equivalent to the Math course required for the chosen CHC degree or the equivalent to the first Math course required in the major curriculum track are exempt from taking the Placement Test ✦ Workshops are available to help students prepare for the Math Placement Test.
Writing	Writing assessment is required for all students. Results are used for advising purposes.

For Both the School of Undergraduate Studies and the School of Continuing & Professional Studies:

In order to uphold the liberal arts tradition, which is the foundation of CHC's core curriculum, MCCC students entering CHC's School of Undergraduate Studies or School of Continuing & Professional Studies should attempt to vary MCCC core course selections as widely as possible based on the recommended course equivalency guides. This Core-to-Core agreement applies to all MCCC A.A., A.S., A.F.A. or A.A.S. graduates, and it is not limited to students who participate in the Dual Admissions program.

Additionally:

- Core-to-Core transfer does not alter the requirements of the student's major field of study. While students may transfer with third-year junior status, CHC does not guarantee that a full-time student will complete a CHC Bachelor's degree in an additional two years after completion of the MCCC degree. Students must complete a minimum of 45 academic credits at CHC in order to earn a degree.

- MCCC students admitted through the Dual Admissions, Transfer and Core-to-Core program are permitted to study full-time or part-time upon enrollment at CHC.
- MCCC students are required to submit official final transcripts from all previously attended colleges and universities prior to enrollment at CHC.
- The CHC English language proficiency requirement will be considered fulfilled by students who have completed an Associate degree program at MCCC.
- Former CHC students must meet all outstanding academic, financial, disciplinary or other obligations to CHC prior to being considered for re-admission.
- Before undertaking a field of study at CHC, MCCC students are responsible to learn eligibility requirements and issues related to licensure and /or employment in their field of interest (such as satisfactory GPA, course requirements, criminal background checks, professional licensure and certification requirements, internship requirements, etc.)
- Spring semester entry to CHC may affect the normal course sequence of a degree program.

To facilitate the transfer of qualified MCCC students to CHC in accordance with the foregoing guarantee, the parties agree to the following:

Obligations of CHC

In accordance with the terms and conditions of this Agreement, CHC will:

1. Waive the admission application fee for eligible MCCC students pursuant to this agreement, and send a letter of admission to students who have completed a Dual Admissions Intent to Enroll Form. An electronic fee waiver code will be provided for online applications and fee-waived paper applications for all others.
2. Award academic scholarships or discounts to Associate degree holders admitted for full-time and part-time study based on the following:

School of Undergraduate Studies

GPA	Full Time Award (12 or more credits)
PTK	\$19,000
3.75-4.00	\$16,000
3.50-3.74	\$15,500
3.00-3.49	\$15,000
2.75-2.99	\$14,000
2.50-2.74	\$12,000

GPA	Part Time Discount (6-11 credits)
3.50-4.00	25% per credit
3.00-3.49	20% per credit

School of Continuing & Professional Studies

GPA	Discount
3.50-4.00	25% per credit
3.00-3.49	20% per credit

3. Ensure MCCC students will be provided with CHC financial aid information and receive full consideration for financial aid upon completion of the FAFSA and the Institutional Application at CHC.
4. Invite MCCC students who have completed a Dual Admissions Intent to Enroll Form to information and advising meetings with faculty and staff on a regular basis in order to facilitate a smooth curricular and co-curricular integration to CHC.
5. Note the satisfactory completion of CHC Core requirements on all pertinent student records for MCCC students who receive the A.A., A.S., A.F.A. or A.A.S. degrees.
6. Work with MCCC to specify courses that satisfy CHC Core curriculum requirements and to maintain the recommended course equivalency guides.
7. Provide MCCC with a course transferability review upon request.
8. Ensure that MCCC students are afforded the same rights and privileges of other CHC students upon matriculation.

Obligations of MCCC

In accordance with the terms and conditions of this Agreement, MCCC will:

1. Publicize the agreement to prospective and current MCCC students in its promotional materials.
2. Provide arrangements for CHC recruiters and advisors to visit MCCC and meet with prospective and current Dual Admissions students.
3. Provide CHC with names of MCCC graduates at least twice a year (December and May graduates).

Joint Obligations

In accordance with the terms and conditions of this Agreement, both institutions will:

1. Consult with each other through appropriate channels prior to implementing major changes in policy or curriculum that directly affect students transferring under the terms of this Agreement.
2. Both institutions will review this agreement annually and make appropriate changes upon mutual agreement, as needed. Should revisions become necessary, such changes will become effective when both institutions sign the revised document.
3. Collaborate in providing students with information about these agreements, CHC academic requirements, and the process of transferring to CHC.
4. Jointly agree to develop and implement promotional efforts to communicate the benefits of the Dual Admissions, Transfer and Core-to-Core Agreements.
5. Designate a representative(s) who will coordinate the Dual Admissions, Transfer and Core-to-Core Agreement between the two institutions.
6. Exchange data and documents on a regular basis that will contribute to the maintenance and improvement of these agreements, enhance the transfer process, and promote effective cooperation between institutions.

7. Seek to identify possible academic areas in which Program-to-Program agreements can be formed.

Revision, Renewal and Termination of Agreement

The Vice President for Academic Affairs at CHC and the appropriate offices at MCCC are responsible for identifying and communicating to each other changes in the policies, or requirements of their respective institutions that affect this Agreement.

This Agreement will be in effect as of the date of this signing for students entering the School of Undergraduate Studies and the School of Continuing and Professional Studies at CHC. It will be reviewed annually by the appropriate parties at each institution, and will be renewed automatically until superseded by a new agreement or formally terminated.

Either institution may terminate this agreement at any time by written notice at least one year in advance of the effective date of termination. Should this agreement be terminated, it is understood that the termination will not apply to students already accepted to CHC under the terms of this agreement, but not yet enrolled in classes at CHC.

Execution of Agreement

The willingness of both institutions to enter into this Dual Admissions, Transfer and Core-to-Core Transfer Agreement in order to facilitate the transfer of qualified students from MCCC to CHC is indicated by the following signatures.

The undersigned representatives of the parties have executed this agreement effective **October, 2016**:

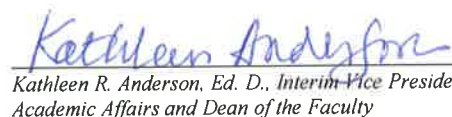
For MCCC:

For CHC:


Kevin Pollock, Ph.D., President
10/10/16
Date


Carol Jean Vale, SSJ, Ph.D., President
10/28/16
Date


Victoria L. Bastecki-Perez, Ed.D., Vice President of
Academic Affairs and Provost
10/4/2016
Date


Kathleen R. Anderson, Ed. D., Interim Vice President for
Academic Affairs and Dean of the Faculty
10/25/16
Date


Philip Needles, M.B.A., Vice President for
Student Services
10/5/16
Date


Jodie King-Smith, M.S., Vice President for
Enrollment Management
10/20/16
Date