Health Sciences Division

Health Records Policy

I. Policy

The Health Sciences Division is committed to providing meaningful experiential learning opportunities for all students enrolled in its Health Career Programs as a means to reinforce discipline specific knowledge and assist in developing appropriate professional skills and attributes. To this end the Health Career Programs enter into agreements with various persons and agencies to assist in providing student learning opportunities. A component of these agreements requires maintenance of student records regarding health status.

II. Procedure

A. Students submit the appropriate Physical Form to the individual Program office prior to the beginning of the semester. Physical Form A is completed and submitted at the beginning of the first year of study and Physical Form B is submitted each subsequent year.

B. The Physical Form requires:
   1. Identifying Information and Health History, which is completed by the student. The Physician/Nurse Practitioner/Physician Assistant completes all other sections of the Physical Form.
   2. Results of Tuberculosis Exposure Screening (Mantoux 2 step-PPD tine test, OR QuantiFERON Gold Blood test) or chest x-ray on admission to the Health Career Program and a one-step PPD OR QuantiFERON Gold Blood test all subsequent years.
   3. A statement regarding ability to undertake the specified Health Career Program. A statement of limited cognitive/mental or physical activity must be followed by a detailed description.
   4. Selected immunizations. Date of vaccination or antibody titer levels with accompanying laboratory reports for identified diseases and microorganisms is required to verify immunity. Student must have begun the Hepatitis B series of injections and provide date of inoculation(s) or a signed Declination Statement waiver.
   5. Urine drug screening with accompanying laboratory report. A negative finding is expected in order to be eligible for participation in the clinical component of the specified Health Career Program. A positive result requires retesting at a College designated site to ensure standardization of test results for all students.
C. Submission of a completed Physical Form with accompanying laboratory reports by the required due date results in health clearance for experiential learning opportunities in the specific Health Career Program.

D. Influenza Vaccination Documentation
   1. Enrolled Students: Students enrolled in a Health Career Program submit the Influenza Vaccination Documentation form to the appropriate individual Program office prior to October 31st of each year.
   2. Entering Students: Students accepted to begin a Health Career Program in January submit the Influenza Vaccination Documentation form to the appropriate individual Program office at a date determined by the Program.

E. Students with disabilities may be eligible for reasonable accommodations. Prior to the start of the Program, please contact the Disability Services Center, College Hall 225, (215) 641-6575, for more information. At the West Campus, contact the Coordinator of Disability Services in the Student Success Center at (610) 718-1853.

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