The meeting of the Montgomery County Community College Board of Trustees was held on Monday, June 21, 2010 at 4:00 p.m. in the Rotelle Family Board Room, Central Campus.

Board of Trustees – Present:
Mike Bitner, Chairperson; Michael D’Aniello, Treasurer; Andy Cantor, Secretary; Trudy Mann, Assistant Secretary; Cheryl Lynne Austin, Marcel Groen, Lynne Lechter, Richard Montalbano, Michael Paston

Board of Trustees – Absent:
Anthony DiSandro, Vice Chairperson; Lea Bramnick, Eric Kretschman, Regina Lowrie, Ed Mullin, Jim Vlahos

Also Present:
Karen Stout, President; Marc Davis, Fox Rothschild; John Flynn, Vice President of Academic Affairs and Provost; Alana Mauger, Director of Communications; George Mulligan, Executive Director of Capital Projects and Support Services; Lynn Rothman, Director of Marketing; Kathrine Swanson, Vice President for Institutional Effectiveness and Enrollment Management; Steady Moono, Vice President for Student Affairs; Peggy Lee-Clark, Assistant to the President; Linda Rehfuss, Dean, Math, Science and Advanced Technologies; Amit Singh, Dean, Business & Computer Sciences; Celeste Schwartz, Vice President for Information Technology; Rhoda McFadden, History Professor and Faculty Union President; Diane O’Connor, Executive Director of Human Resources; Victoria Bastecki-Perez, Associate Vice President of Academic Affairs; Aaron Shatzman, Dean, Social Sciences; Stephen Grieco, Dean, Humanities; Deb Rogers, Office Manager, President’s Office

**Call to Order**

Chairperson Bitner called the meeting to order at 4:00 p.m.

**Introduction of Guests**

Ms. Schwartz introduced the guests in attendance.

**Executive Session**

Chairperson Bitner called an executive session at 4:05 p.m. to discuss personnel matters. The meeting re-adjourned at 4:25 p.m. No action was taken in the Executive Session.

**Approval of Minutes**

The minutes from May 17, 2010 were approved as presented.

**Public Testimony**

There was no public testimony.
Treasurer’s Report

Mr. D’Aniello reported for the Committee.

- For the Eleven Months Ending May 31, 2010
  Tuition revenues through May 31, 2010 are $31,738,000, or 106.2% of the budget. This figure includes all credit classes for the 2009 ten week, second summer and mid summer sessions, Fall Term, Spring Term, Summer 1 and all non-credit classes. Total Operating Revenues for the period ending May 31, 2010 are $63,195,000, or 92.3% of the budget. Total Operating Expenditures for the same period are $60,280,000, or 88% of the budget.

Mr. D’Aniello made a motion to approve the Treasurer’s Report for the eleven months ending May 31, 2010. Mr. Groen seconded the motion, and the Board unanimously approved the Treasurer’s Report.

President’s Report

Dr. Stout reviewed highlights of the President’s Report.

- Enrollment

  Summer 2010
  Summer classes are under way with 9,919 students enrolled for all summer sessions, which is a 7 percent increase over last year at the same time. The summer 1 session has 4,602 students enrolled, an 8.64 percent increase in headcount and a 12.15 percent increase in credit hours over last year. Enrollment increased at the Central Campus by .37 percent, West Campus by 16.40 percent, and in e-Learning by 31.71 percent. The 14-week Summer Semester has a 12.83 percent increase over last year. Registration is still taking place for the remaining three sessions.

  Fall 2010
  The College has registered 6,790 students thus far for the fall semester compared to 6,086 students at the same time last year, an increase of 11.6 percent. New student enrollment is at 996, a 16.4 percent increase compared to the same time last year.

- Student Success
  For the second consecutive year, the College has been designated as a Military Friendly School for 2011 by G.I. Jobs magazine. The official announcement is embargoed until Aug. 16, at which time the magazine will announce the winners. The honor ranks the College in the top 15 percent of all colleges, universities and trade schools nationwide for recruiting and retaining military and veteran students.

Dr. Stout circulated copies of the local newspaper coverage of May’s Commencement ceremony.
- **Build a Model and Modern Workplace**
  On June 16, the College was recognized as the Business of the Year by the Main Line Chamber of Commerce during an awards reception at the Desmond Great Valley Hotel in Malvern. The College is also the recipient of 2010 PennSuburban Chamber of Commerce’s Annual Large Business of the Year Award, which will be presented at a luncheon on June 30 at the William Penn Inn.

- **Extend Community and Strategic Partnerships**
  On June 1, the College, in coordination with the Upper Perkiomen Chamber of Commerce and business and industry leaders in the region, held a reception at the Upper Perkiomen School District Administration Building to announce the launch of the PerkUp Workforce Development Consortium. The Consortium emerged from a two-year community assessment process during which community leaders identified initiatives that are necessary to strengthen the Upper Perkiomen region. The College recently secured $100,000 in seed money from the Pennsylvania Department of Community and Economic Development (DCED) to help implement the first year of the Consortium’s workforce education plan, which calls for the training of 85 employees in six topic areas.

  On June 24, the College will host a public awareness conference, titled “Preventing Dating Violence and Domestic Abuse” from 8:30 a.m.-1 p.m. at the Central Campus. The conference is being coordinated by the College’s New Choices/New Options Program and is sponsored by a grant from the Verizon Foundation.

**President’s Outreach**
- On June 4, many members of our state Senate and House delegations joined Trustees, students and staff for our annual legislative breakfast.

  Dr. Stout was appointed as the Pennsylvania higher education representative to a national Task Force that will guide Pennsylvania’s future work with the National Center for Education and the Economy’s (NCEE) Gates funded early college initiative. Already, we have identified six Montgomery County school districts that are eager to partner with us in this national pilot program designed to better connect high school and college, to improve college readiness, and to accelerate completion of a college degree.

- **Become an Entrepreneurial College Foundation**

  The Myers family has decided not to continue the Day on the Farm event, but have pledged to gift $40,000 to the Myers fund to continue to honor the leadership work of Allan C. Myers. The family is also allowing the College to solicit their list of Day on the Farm contacts for continuing donations to the fund which now exceeds $500,000. In a new initiative, the Alumni Association sold limited edition 2010 Alumni T-shirts during the week of Commencement, raising close to $1,000 for the Alumni Scholarship. Over 130 graduates participated in the Senior Class gift program.
More than 130 women participated in the sixth annual Leading Women Symposium & Golf Experience on June 3 at the Blue Bell Country Club. Thanks to Hansen Properties, as Brunch Sponsor, Fox Rothschild LLC our Cocktail Reception and Saul Ewing LLC as our Golf Cart Sponsor. In addition, we had 10 Corporate Sponsors this year, Beverage Cart Sponsor, and 3 Hole Sponsors. A new component of the event this year was the inclusion of members of the Woman Owned Business Network.

The 9th Annual Alumni Hall of Fame event is scheduled for Oct. 1 in the Advanced Technology Center at the Central Campus. The College will induct the following individuals into the Hall of Fame:

- Andrew Bender (class of 1996)
- David W. Duffy (class of 1998)
- Dr. Tracy L. Reinhart (class of 1993)
- Rev. Patti Thomas (class of 2001)
- Maureen Thompson (class of 1989)

On Oct. 2, the Alumni Association will host its inaugural Community Day 5K Run. The course has been mapped out on the Central Campus and is registered through the running company, Fast Cats. Maureen Thompson, Past Chair of the Alumni Board, is chairing the event, and a number of sponsors are confirmed to date.

**Finance Committee**

Mr. D’Aniello reported for the Committee.

- **Update of Renewal of Insurance Coverage for 2010-2011:**
  The College’s property and casualty insurance program insures the College against damage and loss related to crime, misconduct, fire, flood, automobile accident, workers compensation and more.

  This year’s premium is $390,778 which represents a 1.8% decrease over 2009-2010 rates. The following table summarizes the 2010-2011 premium changes by coverage:

<table>
<thead>
<tr>
<th>Coverage</th>
<th>2009-2010 Rate</th>
<th>2010-2011 Rate</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comprehensive Package</td>
<td>$173,536</td>
<td>$177,289</td>
<td>2.2%</td>
</tr>
<tr>
<td>Umbrella Liability</td>
<td>$40,198</td>
<td>$38,188</td>
<td>(5%)</td>
</tr>
<tr>
<td>School Leaders Legal Liability</td>
<td>$45,670</td>
<td>$33,174</td>
<td>(27.4%)</td>
</tr>
<tr>
<td>Workers Compensation</td>
<td>$137,957</td>
<td>$142,127</td>
<td>3%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$397,803</strong></td>
<td><strong>$390,778</strong></td>
<td>(1.8%)</td>
</tr>
</tbody>
</table>

  Mr. D’Aniello made a motion to endorse the insurance premiums presented by CBIZ for 2010-2011. Mr. Groen seconded, and the Board unanimously approved.
- **Center for Entrepreneurial Studies**
  Montgomery County Community College, through its Business and Computer Science Division (BCS), proposes to open a Center for Entrepreneurial Studies (CES) in 2010. The mission of the CES is to provide a valuable and practical educational opportunity for community entrepreneurs. The CES will have an active role in economic development by creating leadership, innovation, inspiration and enrichment to the greater community.

  The CES will collaborate with the WDCE to offer an extensive selection of credit and non-credit courses along with a new Certificate in Entrepreneurship. Furthermore, this partnership will also extend to the staffing of the CES reception desk. The BCS and WDCE will each staff the area to allow for coverage of phones and walk-in inquiries on a daily basis.

Mr. D’Aniello made a motion to endorse the Center for Entrepreneurial Studies licensing agreement for the Center for Entrepreneurial Studies tenants as proposed and as advised by legal counsel. Mr. Groen seconded, and the Board unanimously approved.

Mr. D’Aniello reminded everyone that they should have reviewed the four Internal Audits and the Deferred Payment Plan Review, which are information items only.

- **Univest Monthly Performance Review**

  The monthly Univest performance report shows the College earning modest returns given the low interest rate environment.

This is an information item only and requires no action from the Board of Trustees.

**Curriculum Committee**

Ms. Austin reported for the Committee.

- **Program Modification – Early Childhood Education**

  Montgomery County Community College’s existing Early Childhood Education A.A.S. program must be modified to adhere to newly-created Commonwealth of Pennsylvania Department of Education regulations. These new regulations state that Pennsylvania teaching certifications must now specify the grade levels degree recipients will be licensed to teach. Chapter 49-2 requires all four-year colleges in PA that prepare teachers to change their programs to respond to new certification guidelines. Consequently, the College’s modified curriculum must align with transfer college programs.

  In order to meet these requirements, the proposal modifies the current Early Childhood Education A.A.S. and incorporates the Elementary Education A.A. Program into a single A.A. degree program, titled Education in the Early Years: Birth through Fourth Grade.
Proposed Modifications

- Combine existing Early Childhood Education A.A.S. and Elementary Education A.A. programs into a single A.A. program: Education in the Early Years: Birth through Fourth Grade.
- Revise and update the Learning Outcomes to conform to PA Department of Education and National Association for the Education of Young Children (NAEYC) standards.
- Add content in Special Education and English Language Learning
- Reduce the total number of credits from 63-64 to 60-61.

Ms. Austin made a motion to approve the program modifications to the Early Childhood Education A.A.S. program. Mr. Paston seconded, and the Board unanimously approved.

- Program Modification – Social Sciences A.A.
The Social Sciences division wishes to add a concentration of Urban and Regional Planning to the curriculum. Recent publications and news reports have identified Urban and Regional Planning as one of the top ten “green” jobs of the next decade, and beyond. It was determined that only one new course, GEO 238, Urban and Regional Planning, would need to be created in order to provide students with a unique two-year program that would prepare them for transfer to four-year institutions that offered undergraduate degrees in the field.

Ms. Austin made the motion to approve the endorsement of the program modifications to the Social Sciences A.A. degree. Mr. Paston seconded, and the Board unanimously approved.

- Program Modification – Liberal Studies A.S.
Montgomery County Community College has offered an A.S. in Liberal Studies since the spring of 1998. The degree program was developed as an alternative to the General Studies program with a focus on transfer requirements. In addition to preparing students to transfer to four-year institutions by offering them a solid general education curriculum, the Liberal Studies degree offers undecided students the opportunity to explore different academic disciplines before committing to a specialized area of study.

The Liberal Studies degree was recently moved to the Arts & Humanities Division for coordination and oversight. Over the past year the enrollment has remained statistically flat and has seen a slight decline of two percentage points over the last five years. Even with this decline, the College still awards more degrees in Liberal Studies than in any other program. The proposed recommendations, in addition to an added assigned coordinator, will help to better steward this program and provide students with additional support.

Proposed Modifications

- Award an A.A. degree instead of an A.S. degree.
- Update the Liberal Studies curriculum to reflect the College’s competency-based core requirements.
• Better identify and track Liberal Studies students by having two designators in the major code.

Ms. Austin made the motion to approve the endorsement of the program modifications to the Liberal Studies A.A. program. Mr. Paston seconded, and the Board unanimously approved.

Program Modification – Biotechnology A.S. and A.A.S
Currently, three degree programs in Biotechnology exist at the College: Biotechnology A.S., Biotechnology A.A.S., and Biotechnology, Nanobiotechnology Option A.A.S. Both are categorized as Pennsylvania High Priority and High Cost programs. The department and associated curricula were conceived and implemented in 2002, and are currently coordinated by Assistant Professor Kevin Lampe. The A.S. program articulates to several four-year universities, while the A.A.S. programs are specifically tailored to provide graduates a cutting-edge education preparing them for a variety of technical positions in the biotech, biomedical, and pharmaceutical industries. These programs are supported in part by a highly diverse and respected advisory committee. Both the coordinator of the program and the Division Dean also play key leadership roles in a grant-funded, inter-collegial effort to implement a nationwide, standard curriculum and certification program for biotechnologists. The curriculum has not undergone extensive modifications since its inception, although it has had some minor curricular changes. Based on observations over the last several years, several simple yet effective modifications are proposed by the coordinator and Dean. All the proposed changes were discussed and endorsed by the advisory committee that serves all three of these programs. These changes are targeted to improve enrollment and retention of the programs, as well as the overall clarity of the program’s objectives and content.

Proposed Modifications for Biotechnology A.S.
1. Change Program Title to “Biotechnology, Biomanufacturing, and Molecular Techniques”
2. Curricular Modifications:
   a. Modify first and second semester course sequences (see side-by-side for details)
   b. List BIT 120 (Introduction to Biotechnology) and BIT 123 (Basic Techniques and Instrumentation to Biotechnology) as co-requisites.

Proposed Modifications for Biotechnology A.A.S. and Biotechnology, Nanobiotechnology Option A.A.S.
1. Change Program Title to, “Biotechnology, Biomanufacturing, and Molecular Techniques”
2. Add two new courses, BIT 240 and BIT 242, replacing general laboratory science electives.
Changes Common to Both A.A.S. Programs

1. Curricular Modifications:
   a. Change BIO 151 (Principles of Biology I) to BIO 121 (General Biology I)
   b. Modify first and second semester course sequences. List BIT 120 (Introduction to Biotechnology) and BIT 123 (Basic Techniques and Instrumentation to Biotechnology) as co-requisites.

Ms. Austin made the motion to approve the endorsement of the program modifications to the Biotechnology A.S. and A.A.S. programs. Ms. Lechter seconded, and the Board unanimously approved.

- Student Government Association Constitution Revision
  The Student Government Associations (SGA) at the Central and West campuses updated their Constitution this past year, as a part of the ongoing review and updating of approved Board policies. The Student Government Association Constitution was last updated and approved by the Board of Trustees in June 2003. This work was led by Patricia O’Malley, the SGA President at the Central Campus, and Jared Clemons, the SGA President at the West Campus.

  The Student Government Association Constitution governs the composition, structure and work of the Student Government Associations, the chartering of student clubs, and the allocation of Student Activity Fees to the student clubs. The updated Constitution reflects the following revisions:

  • Updated references to the Student Activities Office to reflect the name change to Student Leadership and Involvement.
  • Eliminated the Corresponding Secretary positions, which in the past was responsible for correspondence between the two campus SGAs. That responsibility has been built into the Presidents’ role and the requirements for monthly joint meetings between the SGAs.
  • Revised the process for student clubs requesting funds from Student Activity Fees.

Ms. Austin made a motion to endorse the changes to the Student Government Association Constitution. Ms. Mann seconded, and the Board unanimously approved.

- Academic Progression Policy:
  In keeping with the College’s commitment to continuous improvement and policy review, Academic Affairs identified the Academic Progression Policy (formerly Academic Standing Policy) for review. In an effort to increase the ability of students to reach their educational goals, the College has established academic milestones to monitor the continuum of progression toward graduation. The continuum of progression spans the categories from students who are at-risk (Warning, Probation and Suspension) to those earning accolades (Dean’s List, Dean’s Commendation and Graduation Honors). This policy was last reviewed in AY 92-93.
In 2009, a comprehensive environmental scan was conducted by the Associate Vice President of Academic Affairs of similar practices at all Pennsylvania community colleges with concurrent analysis of the College’s Policy and its corresponding procedures. After much discussion, a revised policy was crafted to clarify language; expand the scope of academic monitoring across the continuum of learners; align grading options with the College’s Comprehensive Grading Policy; and formalize student success practices for those at-risk. The draft policy was shared with the Student Success Center, Executive Director of Enrollment Services, Information Technology, Student Life Committee, President’s Cabinet, and Academic Affairs. Feedback collected was considered by the All-College Curriculum Committee to formulate the proposed.

Ms. Austin made a motion to endorse the revised Academic Progression policy. Mr. Paston seconded, and the Board unanimously approved.

- Promotions

Thirteen faculty candidates applied for promotion in accordance with faculty contract guidelines. All thirteen are being recommended for promotion. They include:

1. Ms. Jodi Empol-Schwartz  Instructor to Assistant Professor of Political Science
2. Ms. Gay Seidman  Instructor to Assistant Professor of Advising
3. Mr. Timothy Connelly  Instructor to Assistant Professor of English
4. Mr. Allan Schear  Instructor to Assistant Professor of Communication
5. Mr. Michael Connelly  Instructor to Assistant Professor of Ceramics
6. Dr. Marla Sturm  Instructor to Assistant Professor of Psychology
7. Mr. James Muscatell  Instructor to Assistant Professor of Mathematics
8. Ms. Diane Biddle  Instructor to Assistant Professor of English
9. Mr. Morgan Betz  Instructor to Assistant Professor of Communication
10. Ms. Namrata Chauhan  Instructor to Assistant Professor of Mathematics
11. Ms. Diane McDonald  Instructor to Assistant Professor of English
12. Dr. Fred Koslowski  Instructor to Assistant Professor of Management
13. Mr. Andrew Kosciesza  Assistant Professor to Associate Professor of Music

Ms. Austin recommended the endorsement of promotions as noted above. Ms. Mann seconded, and the Board unanimously approved.

Ms. Austin reminded everyone to review the information on the new and revised courses as presented, and the Faculty Accomplishments.

**Personnel Committee**

Ms. Mann reported for the Committee.
- **Professional Hires for June 2010**

**Appointments**

Full Time Administrative (2)
Joan Branch, Program Coordinator, Professional Development Programs
Start Date: 6/22/10

John Stetler, Grant and Budget Accountant
Start Date: 6/22/10

Faculty Appointments (2)
Concetta Fiorentino, Nursing Instructor
Start Date: 5/3/10

Francis O’Neill, Counselor – West Campus
Start Date: 6/22/10

**Separations**

Full Time Retirements (1)
Judy Earl
Microbiology Assistant Professor
5/20/10 (Employed 15 years: started 9/1/95)
Supervisor: Linda Rehfuss

Ms. Mann made a motion to ratify the Administrative appointments and separation. Mr. D’Aniello seconded the motion, and the Board unanimously approved.

- **Internal Audit Update: Audit of Pre-employment Background Check Policy – CY 2009**

The College’s Human Resources Department is charged with the responsibility of initiating an appropriate pre-employment background check on every new full-time employee, newly appointed adjunct faculty member and certain contract employees. The Human Resources Department initiates all pre-employment background checks, with the exception of Act 151 childcare worker clearances.

The auditor selected a random sample of thirty nine (39) employee candidates or 11.23% of the universe for a detailed review.

In addition, the auditor contacted the Director of the Childcare Center to review the criminal record checks, child abuse history clearances and FBI fingerprint checks for all individuals currently employed by the Center. A review of this type was last performed in 2005.
The auditor also reviewed files for candidates where adverse reports were received as a result of a background check. This review was conducted to determine that the Human Resources Department was in compliance with the disclosure and notification requirements contained in the Policy.

This is an information item and requires no action by the Board of Trustees.

**Physical Plant Committee**

Mr. Montalbano reported for the Committee.

- Request for LEED Services for 140 College Drive:
  In December of 2009 the Board of Trustees, upon recommendation of the Physical Plant Committee, awarded a contract to Ralph C. Fey Architects (RCFA) for design of renovations to portions of 140 College Drive, Pottstown. That contract was subsequently amended in October 2008 to incorporate design work for additional space within the building and again in December of 2009 to incorporate LEED services. At present the approved contract amount to RCFA stands at $238,375.

At the time of the Board’s most recent action it was noted that the approval did not include additional design services relative to a geothermal heating/cooling system, green roof or photovoltaic system. As the project design moves forward the need to incorporate these elements presents itself, so RCFA has identified the service costs associated with adding these items to the design package. In addition, RCFA has also identified some other items that will add LEED points and make it possible for the College to pursue LEED certification.

Service costs are as follows:

1. Geothermal design/test well/computer simulation ($35,750, of which $30,000 is engineering fee, $5,000 architectural, and $750 for LEED consultant)
2. RCFA fee associated with Green Roof ($4,400, of which $3,650 is architectural fee & $750 LEED consultant)
3. Photovoltaic system ($24,600, of which $20,000 is engineering fee, $3,850 architectural fee & $750 LEED consultant)
4. Day lighting modeling ($7,700)
5. Construction Administration ($6,000)
6. Green power documentation ($2,730, of which $1,800 is engineering fee, $180 architectural fee & $750 LEED consultant)

Regardless of service choices made, an Energy Model Analysis will be required to satisfy a LEED 3.0 pre-requisite while also providing the project with the ability to run alternative feature scenarios relative to building systems and features. The cost of the modeling effort is $22,000. Total cost of all additional services is $103,180 which, when added to previously approved fee amounts, results in an adjusted fee of $341,555.
Mr. Montalbano made the motion to approve the amendment to the contract with Ralph C. Fey, A.I.A. Architects that increases the contract amount by $94,000 for a revised contract total of $341,555. Ms. Mann seconded, and the Board unanimously approved.

Mr. Montalbano reminded everyone that they should have reviewed the following agenda items which are information only items.

- Health Sciences and Wellness Center Feasibility Study
- Expression of Interest: Liberty Towers
- Parkhouse Hall Update
- College Hall Update
- 140 College Drive Update

**Foundation Board Update**

Dr. Stout offered a brief update of the Foundation Board.

**Bids**

George Mulligan reported on the bids.

- **Live to Learn (non-Credit) Community Mailers 2010-2011**

Mr. Cantor made a motion to recommend the awarding of a contract to Bartash Printing, Inc. of Philadelphia, PA be awarded in the amount of $67,140.00 as the lowest responsive and responsible bidder. Mr. D’Aniello seconded, and the Board unanimously approved.

- **Solid Waste and Recycling**

Mr. Cantor made the motion to recommend an award to Ches-Mont Disposal in the amount of $46,545.00 as the lowest responsive and responsible bidder. Ms. Mann seconded, and the Board Unanimously approved.

- **Cafeteria Booths and Tables**

Ms. Mann made the motion to recommend the award of the Cafeteria Booths and Tables bid to Office Furniture Partnership of Morristown, NJ in the amount of $28,636.35 as the lowest responsive and responsible bidder. Mr. D’Aniello seconded, and the Board unanimously approved.

- **Rental: Dust Control Mats and Mops**

Ms. Mann made the motion to recommend the award to Health Mats Company in the amount of $15,533.34 as the lowest responsive and responsible bidder. Mr. Groen seconded, and the Board unanimously approved.
- **Automated Medication Dispensing Unit**

Ms. Mann motioned to retract the bid until more information on costs could be obtained. Mr. Cantor seconded and the Board unanimously approved.

**Chair’s Report**

Mr. Bitner reminded everyone that this was the last meeting for the summer; he thanked everyone for attending and wished all a great summer.

**Old Business**

There was no old business.

**New Business**

There was no new business.

**Adjournment**

The meeting was unanimously adjourned at 5:05 p.m. The next meeting is scheduled for Monday, September 27, 2010 in the Rotelle Family Board Room, Central Campus at 4:00 p.m.

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Andrew B. Cantor  
Secretary  

Board Minutes, June 21, 2010