The meeting of the Montgomery County Community College Board of Trustees was held on Monday, February 23, 2009, at 4:00 p.m. in the Rotelle Family Board Room.

Board of Trustees – Present:
Mike Bitner, Chairperson; Andy Cantor, Secretary; Anthony DiSandro, Vice Chairperson; Trudy Mann, Assistant Secretary; Cheryl Lynne Austin; Lea Bramnick; Eric Kretschman; Ed Mullin; Rich Montalbano

Board of Trustees – Absent:
Michael D’Aniello, Treasurer; Jim Vlahos

Also Present:
Karen Stout, President; Susan Adams, Vice President for Marketing and Development; Joan Brookshire, Associate Vice President of Academic Affairs; Mike Coyle, Controller; Marc Davis, College Solicitor; John Flynn, Vice President of Academic Affairs and Provost; Dean Foster, Vice President, West Campus Administrative Officer; Mike Mandrachia, Director of Accounting; Stephen Grieco, Dean of Humanities; Linda Rehfuss, Dean of Mathematics, Science and Advanced Technology and Assistant Professor of Biotechnology; Bev Welhan, Dean of Health Sciences; Suzanne Holloman, Dean of Workforce Development and Continuing Education; Rhoda McFadden, History Professor and Faculty Union President; Alana Mauger, Director of Communications; Tom Mercier, Vice President for Administration and Finance; Steady Moono, Vice President of Student Affairs; George Mulligan, Executive Director of Capital Projects and Support Services; Diane O’Connor, Executive Director of Human Resources; Lynn Rothman, Director of Marketing; Celeste Schwartz, Vice President for Information Technology; Aaron Shatzman, Dean Social Science; Amit Singh, Dean Business and Computer Science; Kathrine Swanson, Vice President for Institutional Effectiveness and Strategic Initiatives; Deb Rogers, Office Manager, President’s Office

Call to Order

Chairperson Bitner called the meeting to order at 4:00 p.m.

Introduction of Guests

Ms. Schwartz introduced the guests in attendance.

Approval of Minutes

The minutes from January 20, 2009 were unanimously approved.
**Treasurer’s Report**

Dr. Stout reported for the Committee.

- **For the Seven Months Ending January 31, 2009**

  Tuition through January 31, 2009 is $13,632,000, or 55% of the budget. This figure includes the credit classes for the 2008 ten week, second summer and mid summer sessions, Fall Term and all non-credit classes. Total Operating Revenues for the period ending January 31, 2009 are $27,594,000, or 43.2% of the budget. Total Operating Expenditures for the same period are $33,986,000, or 53.2% of the budget. Highlights include:

  - $11,304,000 received from the State through January. The budget for State support in 2008-2009 is $21,687,000.
  - $3,711,000 received from the County through January. The budget for County support in 2008-2009 is $21,522,000. The County provides the bulk of its cash payments between January and June of each fiscal year.

Mr. Mullin made a motion to approve the Treasurer’s Report for the seven months ending January 31, 2009. Ms. Mann seconded the motion and the Board unanimously approved the Treasurer’s Report.

**President’s Report**

Dr. Stout reviewed highlights of the President’s Report.

- **Enrollment**

  **Spring 2009**

  As of February 11, the third week census date, which means federal IPEDS reporting will be based on these numbers, the Total Unduplicated Headcount is 8.65 percent ahead of the same time last year and 7.38 percent ahead of last year’s final spring total. Total FTE's is 9.51 percent ahead of the same time last year and 9.07 ahead of last year’s final spring total. Compared to the same time last year, new students at Central are up 146.78 percent and 13.49 percent at the West Campus. E-Learning headcount is 29.14 percent ahead of the same time last year and 29.86 percent of last year’s final spring total.

- **Student Success**

  The WBCA (Women’s Basketball Coaches Association) began the “WBCA Pink Zone”, formally known as “Think Pink”, in 2007 as an initiative to raise breast cancer awareness in women’s basketball on campus and in communities. The week of February 2-February 5, our men’s and women’s basketball teams helped to raise breast cancer awareness by participating in a week long fundraising initiative in conjunction with the local organization, Living Beyond Breast Cancer. The fundraiser
concluded on February 5 immediately following the women’s game against Luzerne County College. The women’s team tye-dyed t-shirts in pink and wore pink socks and shoelaces for the game and the gym was decorated with pink balloons and pink streamers. The coaches and working staff wore pins. Luzerne Women’s Basketball team participated by wearing pink socks & shoe laces as well. At the conclusion of the game, a check for $600 was presented to Vicki Klopp, Development Assistant for Living Beyond Breast Cancer.

- Program News

The POWER program, a 14-week education program for people in mental health recovery was selected to present at the prestigious 2009 Community College Futures Assembly held in Orlando, Florida at the end of January. Although the presentation was not the winning presentation, it was selected as a finalist from over 200 submissions from community colleges across the nation. Kudos to Mindi Raggi and Diane Harr on the leading-edge program and the successful submission.

- Other

On February 13, the College kicked off its Middle States Periodic Review (PRR) process. The College is required to complete the PRR by June 2010 to document progress made in addressing suggestions resulting from the 2005 Self-Study and accreditation visit. Middle States accreditation places a stamp of approval on the College’s quality allowing our credits to transfer and our students to receive federal financial aid. Dean Linda Rehfuss and faculty member Debra Greenspan are co-chairing the effort.

On February 16, the College hosted the president of WaWa as the second annual Dean for Business and Computer Science Distinguished Lecturer. Kudos to Dr. Amit Singh for organizing the event and attracting such a terrific speaker. The event drew more than 300 students, faculty and community members to campus.

- Extend Community and Strategic Partnerships

The College has been named to the 2008 President’s Higher Education Community Service Honor Roll for the second year in a row by the Corporation for National and Community Service. Our selection to be on the Honor Roll is recognition from the highest levels of the federal government for our commitment to service and civic engagement on campus and in the community.

- President’s Outreach

- This is a busy time for advocacy at the state and federal levels. On January 30, I was invited to Harrisburg for a budget briefing on community colleges and I returned to Harrisburg on February 2 and 3 for a press conference on the newly proposed Emergency Tuition Relief program and the Governor’s budget address respectively.
On February 10 and 11, I met with most members of our Senate and House delegations: Senators Specter and Casey and House members Gerlach, Dent, Murphy, Schwartz, and Fattah. We are preparing appropriations requests for three projects: planning dollars for the development of our Health Sciences and Wellness Center (Schwartz); equipment and infrastructure dollars for the renovation of the Riverfront Academic Center at 140 College Drive (Gerlach); and mentoring program dollars to support an initiative to build the pipeline of minority male engineers and scientists (Fattah).

- We are also beginning our local legislative visits. On February 12, I met with Representative Matthew Bradford. This week I have meetings set with Representatives Taylor and Murt and Senator Rafferty.

- On February 13, CNN visited campus for a full day of filming and story development on our Tuition Assistance program. The segment was aired on Sunday, February 22. Dr. Stout presented the video clip from the program.

At the end of the President’s Report, Dr. Stout had one action item requiring Board approval.

- Tuition Assistance Program (TAP)

In December 2008, the Board of Trustees approved the reinstatement the Tuition Assistance Program for the Spring 2009 semester. The tuition waivers are assisting unemployed members of our community by bridging any gaps between when they become unemployed and when they may become eligible for assistance through Careerlink or Financial Aid.

The College has received over 300 inquiries about the TAP program. As of February 11, 2009, 76 TAP students are registered for 583 credits. The College waived $49,677 in tuition and the TAP students paid fees and tuition (for credits in excess of the 12 credit limit) in the amount of $13,347. TAP students range in age from 20 to 63, with an average age of 39. Fifty-six percent of the students are male and 24 percent are minorities. TAP students are enrolled in a wide variety of programs at the College, including accounting, business, computer science, education, engineering, health sciences and liberal studies. Ten are enrolled in certificate programs and 13 in AAS degree programs.

Mr. Mullin made a motion that the Board of Trustees extend the Montgomery County Community College Tuition Assistance Program (TAP) for the Summer 2009. All TAP applicants must: be Montgomery County residents; have been laid off after September 1, 2008; and provide documentation that they were full time permanent employees and laid off due to no fault of their own; apply for Careerlink funding and Financial Aid; register on a space available basis the day before the first day of classes for each summer term; and pay all fees, supplies, and books. TAP waivers are for up to 12 credits per student. Ms. Mann seconded, and the Board unanimously approved.
Finance Committee

Mr. Kretschman reported for the Committee.

- Funding for 2008-2009 Capital Projects

At the end of 2007-2008, the Board approved Campus Renewal and Plant Fund designations of $21,700,000, recognizing the need to fund a number of significant capital projects which are critical maintenance needs or key to implementing significant Campus renewal initiatives.

The College has carefully developed a proposed list of capital expenditures totaling $2,179,621. Below is a summary of the proposed list of capital requests.

<table>
<thead>
<tr>
<th>Project</th>
<th>Estimated Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 West Campus Parking - 140 College Drive</td>
<td>$1,200,000</td>
</tr>
<tr>
<td>2 Fine Arts Center</td>
<td>$693,453</td>
</tr>
<tr>
<td>3 Classroom Upgrade - Science Ctr. and PE Bldg.</td>
<td>$100,000</td>
</tr>
<tr>
<td>4 Fume Hoods</td>
<td>$57,000</td>
</tr>
<tr>
<td>5 Campus Lighting</td>
<td>$52,000</td>
</tr>
<tr>
<td>6 Music Practice and Performance Classroom</td>
<td>$40,980</td>
</tr>
<tr>
<td>7 Central Chiller Plant - replace cooling media</td>
<td>$24,788</td>
</tr>
<tr>
<td>8 East House A/C</td>
<td>$11,400</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td><strong>$2,179,621</strong></td>
</tr>
</tbody>
</table>

Mr. Mullin made a motion to approve the capital projects and deferred maintenance items for 2008-2009. Ms. Mann seconded, and the Board unanimously approved.

- Revised 2008-2009 Operating Budget

The revised 2008-2009 operating budget of $63,212,856 (enclosed) represents a 1.1% decrease over the approved 2008-2009 operating budget. A reduction of $350,000 in salary and benefits, $350,000 in other expenses and a $300,000 increase in tuition revenues, offset the revenue reduction. The following considerations were made in developing the revised 2008-2009 operating budget:

- County Support of $17,202,534 or a 5.5% decrease in the approved 2008-2009 operating budget.
- Salaries were revised downward by $250,000 or 0.7%.
• Benefit costs were decreased by $100,000 or 0.7%
• Other Expenses were decreased by $350,000 or 3.4%

Mr. Mullin made a motion to approve the 2008-2009 revised operating budget. Ms. Bramnick seconded, and the Board unanimously approved.

- 2009-2010 Operating Budget

The proposed 2009-2010 operating budget of $66,312,195 (enclosed) represents a 4.9% increase over the revised 2008-2009 operating budget. The following assumptions were made in calculating the 2009-2010 operating budget:

• 3.5% increase in credit enrollment over 2008-2009 levels
• No change in the enrollment mix from 2008-2009
• 3.4% or $3.00 increase in the tuition rate
• $18,870,889, or a 0% increase over budget 2008-2009 State Support
  o Reducing State support from 29.9% to 28.5% of total funding
• $18,202,534 or a 5.8% increase in County Support over the revised 2008-2009 final appropriation.
  o County support has been increased to reflect the original appropriation for 2008-2009.
• Contractual salary increases of approximately 3.9%.
• 4 new positions are included at $50,000 each
• 7.2% increase in benefit costs
  o Includes a health insurance rate increase of 11.4% as well as increased costs associated with new positions and contractual increases

Dr. Stout gave a power point presentation overviewing the Operating Budget.

Mr. Mullin made a motion to adopt the 2009-2010 operating budget. Ms. Mann seconded, and the Board unanimously approved.

- 2009-2010 Capital Budget

The proposed 2009-2010 capital budget of $7,233,348 provides funding for all the existing debt service and leases, including funding for the:

• West Campus expansion: Phase 1 & 2 (16 High Street)
• Advanced Technology Center
• College Hall Renovation
• Parkhouse Hall Renovation
• 1999 Bond
• Leases for various equipment and facilities

➢ County funding of $3,319,357 is the same amount funded for 2008-2009.
➢ State funding anticipates $400,000 in non-mandated capital for deferred maintenance projects.
Mr. Mullin made a motion to approve the 2009-2010 capital budget. Mr. Kretschman seconded, and the Board unanimously approved.

**Curriculum Committee**

Ms. Austin reported for the Committee.

- **Sabbaticals**

Several issues are considered before granting a sabbatical. Requested sabbaticals occasionally may come from the same department but consideration may be influenced if they are requested for the same academic semester. As you will note below, two are from English faculty but for different semesters. Another consideration is the ease with which their assigned courses can be taught by other faculty. In each request described below, the departments are sufficiently large enough to cover the individual’s absence and still meet student demand. Listed below are the summaries of the sabbaticals recommended for the next academic year.

Four faculty members are requesting sabbatical leave.

- **Dr. Anne Hutta Colvin**, Professor of English, has requested a sabbatical leave for the fall 2009 semester to travel to Cairo, Egypt, to be a guest lecturer at Al-Azhar University. Dr. Colvin was hired at the College in 1979. In addition to having the experience of teaching in a Muslim institution—one that has only recently accepted women—Dr. Colvin will have the opportunity to be exposed to the culture and way of life of a non-Western peoples, a perspective that she plans on using to inform her teaching at the College by bringing a new multicultural perspective to her literature and writing courses. This sabbatical, by allowing Dr. Colvin to bring the Egyptian culture into her classroom, addresses the strategic initiative of ensuring a Quality, Relevant, Coherent and Innovative Curriculum.

- **Dr. Walter Hunter**, Professor of Mathematics, has requested a sabbatical to be divided between the fall 2009 and the spring 2010 semesters to write a solution manual for the Beginning Algebra, MAT 011, textbook. He has never taken a sabbatical since he was hired at the College in 1989. In total, Dr. Hunter will be devising approximately 1,600 solutions to accompany the faculty-developed textbook used in MAT 011, which does not have this important teaching component. Company-published textbooks for math regularly include solutions for a significant number of the problems. Having access to these solutions allows students to determine how well they are mastering a certain concept while they are working on course-related problems outside of class. The solution manual, with accompanying video solutions, will be posted on the MAT 011 web page for students to access for free. This project will directly help our Achieving the Dream initiative and address the strategic initiative of Expanding Access and Increase Student Success.
- Dr. Don Block, Professor of English, has requested a sabbatical leave for the spring 2010 semester to develop a minimum of 50 original acrostic puzzles to be used as teaching/assessment tools in his various writing and literature courses. He has been with the College since 1972. Used in conjunction with an assigned process paper, the acrostic puzzle will help support students’ ability to use particulars to support generalizations. It will also be used to help improve student spelling, proofreading, vocabulary development, and ability to find information on the computer. A form of active-based learning, student use of the acrostic puzzle with in-class assignments can both engage students in their learning as well as support student motivation. Dr. Block does use these teaching aids when he teaches ENG 011, the College’s second level of developmental English. They will increase student engagement and increase their likelihood of success and thus helping our Achieving the Dream initiative and ensuring a Quality, Relevant, Coherent and Innovative Curriculum.

- Dr. Sophia DeMasi, Assistant Professor of Sociology, has requested a sabbatical leave for spring 2010 to travel to Southeast Asia to study issues directly related to global social inequalities and the impact they have on people who live in developing nations. This will be her first sabbatical since being hired in 2001. Dr. DeMasi plans on focusing both on current literature and participatory fieldwork in Thailand, Vietnam and Cambodia, all of which will inform her teaching at the College. Specifically, she plans to include information from her sabbatical to make SOC 103, Social Problems, a more globally-inclusive course. Dr. DeMasi will be working as an international volunteer with a community development organization in Thailand and will travel with a company that specializes in grassroots travel experiences in Vietnam, Cambodia and Thailand. Her experience will enhance the globalization of our curriculum and ensure a Quality, Relevant, Coherent and Innovative Curriculum.

Ms. Bramnick made the motion to recommend approval of the requests for sabbatical for Dr. Ann Hutta Colvin, for fall 2009; Dr. Walter Hunter, for fall 2009 (half-time) and spring 2010 (half-time); Dr. Don Block, for spring 2010 and Dr. Sophia DeMasi, for spring 2010. Mr. Mullin seconded and the Board unanimously approved.

- Core Curriculum

As part of the College’s initiative to ensure a quality, relevant, coherent, and innovative curriculum, discussions with regard to core curriculum were started in October 2004. These discussions, led by the All-College Curriculum Committee, were held with faculty to determine the academic competencies needed by Montgomery County Community College graduates to prepare them for success in the 21st Century. Discussions continued in the spring of 2005 and took place in the various disciplines, divisions and many opportunities for college-wide forums existed. Once broad goals of Knowledge, Skills and Values were identified and recorded, outcomes had to be developed that students would need to meet in order to demonstrate competency of a particular goal. The discussion proved challenging at
times since faculty and administrators needed to change their thinking from a traditional core model based on a distribution of courses to a model based on competencies. As a result of these debates and discussions, 13 Principal Goals & Core Learning Outcomes of Core Education were developed. The new model for the Core allows maximum flexibility for students to develop a program that fits their individual needs while ensuring students get the necessary competencies for their future career or academic pursuits. Students will obtain competency in the Skill-based goals (1-4) in a minimum of 12 credits and the Knowledge-based goals (6-10) in a minimum of 9 credits. Goals 11-13 may be obtained through courses where they have been integrated or stand alone courses. Goal 5, Information Literacy will be integrated in all courses, not just core courses, as is required by Middle States.

SKILLS
Academic skills prepare students for lifelong learning in a variety of instructional modes.

GOAL 1: Communication Skills
GOAL 2: Analytic Skills.
GOAL 3: Quantitative Skills
GOAL 4: Computer Fluency
GOAL 5: Information Literacy

KNOWLEDGE
Knowledge empowers individuals to initiate change, achieve their potential, generate ideas, and serve the common good

GOAL 6: Intellectual Heritage
GOAL 7: Aesthetic Sensibility and the Arts
GOAL 8: Physical and Life Sciences
GOAL 9: Behavioral and Social Sciences
GOAL 10: Exercise and Health Science

VALUES
Values, ethics and diverse perspectives encourage intellectual open-mindedness, and enable individuals to engage in society in responsible ways.

GOAL 11: Civic Responsibility
GOAL 12: Sensitivity to Global Perspectives and Cultural and Social Diversity
GOAL 13: Ethical Reasoning and Behavior

Ms. Bramnick made a motion to approve the Principal Goals and Core Learning Outcomes of Core Education. Mr. Cantor seconded and the Board unanimously approved.

- New Program – Theatre Arts AA

A Theatre Arts A.A. degree will be a unique offering for community college students in our area. Although some sister colleges are working toward on a Theater Arts degree, none offer a degree at this time or the proposed range of courses in the Theatre Arts. The offering of the proposed Theatre Arts A.A. degree is important for those students seeking transfer in this discipline. Institutions with notable Theatre Arts programs such as Temple, West Chester, and Muhlenberg recognize the cost
saving benefits to the students, and have all sent letters voicing their strong support for the degree program. In addition, they have agreed to accept all of the Theatre Arts courses for transfer. Arcadia University is also very supportive, and has expressed the desire to establish a letter of articulation. Historically, even without a formal Theatre Arts program, students have successfully transferred to these institutions.

Ms. Bramnick made a motion to approve the new theatre A.A. program with full implementation targeted for fall 2009. Mr. Cantor seconded and the Board unanimously approved.

- **New Program – Nuclear Engineering Technology A.A.S.**

The proposed program was conceived as part of the Academic Strategic Plan to answer a request from the nuclear industry to train more operators and technicians. The nuclear industry remained quiet for years until recently, with no new license applications since the 70’s, when the Seabrook Power Plant was built in New Hampshire. Nuclear power production has remained controversial because of highly-publicized accidents in the 80’s, but the facts remain that overall safety is number one for the industry and the Chernobyl explosion happened in a specific type of power plant design that has not been used in the United States. Nuclear power production will most likely remain a necessary component of a total energy package required to keep up with the energy demands in the United States and reduce dependency of foreign supplies of energy. In fact, the Pennsylvania-New Jersey power grid was required to access its power reserves for the first time in 2008, and brown-outs and power outages are a cause for concern during the hottest days of summer in 2009. The Limerick Generating Station is located here in Montgomery County and will be the main employer for the program graduates. However, this is a nation-wide industry, so employment opportunities at power plants around PA and the nation will be available to the graduates.

This program will be offered in a unique partnership with Lakeland Community College in Ohio. Lakeland is a leader in nuclear technology education and works with the Perry Generating Station in Ohio. The students will learn collaboratively from Lakeland and MCCC professors for 25 credits of nuclear engineering courses, while taking introductory engineering, math, science and general education courses as per usual at the College. Lakeland already has established distance-learning partnerships with other colleges in states outside of Ohio. The administration and faculty at Lakeland have been very proactive in developing educational partnerships with community colleges that are in close proximity to nuclear power plants. Funds to purchase the nuclear laboratory equipment (to be housed in SC 116) are provided through an Advanced Technology Initiative (ATI) congressional grant and student scholarships are available from a Department of Labor grant in partnership with Delaware County Community College for (the grant expires May 2011). Therefore, many of the components are available to “hit the ground running” with this new program. We have the support from Limerick, the parent company Exelon and our partner institution Lakeland Community College.
Ms. Bramnick made a motion to approve the new Nuclear Engineering Technology A.A.S. program. Mr. Mullin seconded and the Board unanimously approved.

- **Honorary Degree Recommendation**

  Board of Trustees policy provides a provision for the Trustees to grant an honorary associate degree, the Associate in Letters (A.L.), to outstanding individuals who have demonstrated meritorious service to Montgomery County Community College, to the community, to their profession and/or displayed leadership in civic and cultural affairs. The policy requires that nominations be made by the President or the Board, reviewed by the Curriculum Committee, and recommended to the Board for consideration.

  The President is recommending that the Trustees approve the granting of an honorary degree to Charles Kahn, who has dedicated over forty years of service to our students as a founding Trustee of Montgomery County Community College. Mr. Kahn has not only facilitated the College’s ability to move forward with its mission, due in great part to his fiscal planning and leadership, but he was also a key member of the initial team of men and women who established the College. That team identified the College’s initial physical location in Conshohocken and then the permanent location in Blue Bell, including the surrounding land.

  Over and above his dedication to Montgomery County Community College and his leadership of a successful real estate firm, Mr. Kahn has also committed thousands of hours to other worthy organizations that provide education and a better life to all in our community – Abington YMCA, PAL of Philadelphia and Norristown, B’nai B’rith, and Holy Redeemer Health System among others.

  Mr. DiSandro made a motion to recommend approval of this nomination of Charles Kahn for the Honorary degree of Associate in Letters (A.L.) in accordance with the Board policy for granting Honorary degrees. The degree will be awarded at the 2009 Commencement Ceremony. Mr. Cantor seconded, and the Board unanimously approved.

**Personnel Committee**

Mr. DiSandro reported for the Committee.

- **Ratification of January 2009 to February 2009 Professional Appointments**

  **Full-Time Administrative Hires (1)**

  Jean Dixon, Coordinator, Life Long Learning Programs
  Start Date: 1/5/09
Faculty Appointments (2)

Christopher Przemieniecki, Assistant Professor Criminal Justice  
Start Date: 1/12/09

Luz Gamauf, Foreign Language Instructor  
Start Date: 1/14/2009

Separations

Administrative Full-Time (2)

Sarada Devabhaktuni, Sr. Programmer Analyst  
1/8/09  
Supervisor: Nina Xu

Katherine Schmidt, Accounting Manager  
2/6/09  
Supervisor: Michael Coyle

Support Staff Full-Time (1)

Justin Hurley, Custodian  
1/9/09  
Supervisor: Steven Choyce

Faculty Full-Time (1)

Sherry Ratajczak, Nursing Associate Professor  
1/16/09  
Supervisor: Maria Toth

Mr. DiSandro made a motion to ratify the new hires and separations. Mr. Mullin seconded the motion and the Board unanimously approved to ratify the new hires and separations.

Physical Plant Committee

Mr. Mullin reported for the Committee.

- College Hall Schematic Design Review

Since October the College has been working with the firm of Fletcher Thompson Architects & Engineers on the design of renovations to College Hall. Numerous meetings have been held between the architects and College staff and between the College’s project management team and various user groups to define what a newly
renovated College Hall should look like. More specifically, design efforts to this point in the project have focused on the following questions:

- What departments, offices and functions (both existing and new) need to reside within College Hall?
- Where do these residents need to be within College Hall?
- How can the needs of these residents best be met within the confines of available space?
- How can the needs of current and future students best be met by the design?
- How can the design be used to promote the College’s strategic objectives?

On January 21st Fletcher Thompson submitted its schematic design drawings to the College for review and comment. Since that time College staff have been reviewing the drawing to check for their consistency with the needs and desires expressed over the past few months.

Mr. Mullin made a motion to accept and endorse the schematic design and authorize Fletcher Thompson to proceed with detailed design development documents. Ms. Mann seconded, and the Board unanimously approved.

- 140 College Drive Civil Engineering Services

The schematic design of future building renovations meeting College program and service needs has been completed. The College desires to move forward with an improved parking facility to accommodate approximately 200 vehicles. The design will include improved drainage facilities, a detention basin, lighting enhancements, and a widened entrance driveway into the parking lot from College Drive. Not included in the original scope of work was additional Civil Engineering work necessary to improve the underground utilities needed to meet future building requirements. The College requested a proposal from Simone Collins for additional services to improve underground utilities. Their proposal for additional services amounted to $14,460 which, when added to the original $45,627.50 plus reimbursable expenses, brings the Simone Collins contract to $60,087.50 including reimbursable expenses.

Work will be done during the summer months in order to avoid removing valuable parking spaces from the existing inventory during prime activity times. The project schedule would result in April bidding, awarded in May, work starting in June, with completion by late August for use in Fall 2009.

Mr. Mullin made a motion to the approval of the additional $14,460 to the previous Simone Collins contract award of $45,627.50, for an adjusted contract total of $60,087.50. Ms. Mann seconded, and the Board unanimously approved.
Legislative Update

Dr. Stout reported on legislative issues.

- Dr. Stout reviewed the bar charts for Higher Education operating and capital appropriations. She mentioned that the fourteen community colleges usually do not use this chart when advocating for dollars, however with the amount of disbursements for 09-10 it tells a story on why community colleges need to advocate for more dollars.

- Tuition Relief Fund
  This is a grant program designed to reduce or eliminate reliance on student loans for those attending community colleges and the state system universities. This program is designed to be funded by the legalization of video poker. Dr. Stout also mentioned that the expenses covered for community college students include tuition and fees.

- Dr. Stout also mentioned that the omnibus budget package for this FY has $95,000 earmarked for the planning of the renovations of the Health Science Center thanks to Senator Specter.

Bids

George Mulligan reported on the bids.

- TrueOne 2400-Metabolic Measurement System
  On motion by Mr. Mullin and seconded by Mr. Cantor the recommendation to award approval of a sole source purchase from ParvoMedics Corporation for the purchase of the TrueOne 2400-Metabolic Measurement System in the amount of $37,450.00 for use in the College’s Health and Fitness Professional Program.

Chair’s Report

Mr. Bitner reported that three new Board members have been appointed by the Commissioners. He and Dr. Stout will begin to set up orientation appointments, and once they meet, a decision on committee appointments will be made. Mr. Bitner will make an announcement at the March Board meeting on the committees for 2009.

Old Business

There was no old business.

New Business

There was no new business
Adjournment

The meeting was unanimously adjourned at 4:50 p.m. The next meeting is scheduled for Monday, March 23, 2009 in The Rotelle Family Board Room.

_____________________________  Andy Cantor
                 Secretary

Board Minutes, February 23, 2009