

2017-2018 MCCC Housing Application

(please print)

| | | | |
|------------|------------|--------------------|-----------------|
| LAST NAME | FIRST NAME | MCCC EMAIL ADDRESS | |
| STREET | CITY | STATE | ZIPCODE |
| CELL PHONE | HOME PHONE | DATE OF BIRTH | GENDER IDENTITY |

ARE YOU A: _____ New MCCC Student _____ Returning MCCC Student

WILL YOU NEED SUMMER HOUSING (May 4, 2018-August 10, 2018): _____ Yes _____ No _____ Maybe

BUILDING PREFERENCES: Please rank your choices below with 1 being your first preference. Typically, first-time, first year college students are housed in Loyola and St. Brigid while all other students will live in Siena and Alexandria. **Assignment to a building will be based on availability, age, and your student status with MCCC.** Preferences are considered but not guaranteed.

____ Loyola Hall ____ St. Brigid Hall ____ Siena Hall ____ Alexandria Hall

ROOMMATE REQUEST (In order to consider a request, you both need to put each other down on the application. If you find someone you would like to live with after submitting the application, please contact our office directly):

LIFESTYLE PREFERENCES: This information will help house you with a roommate, if applicable

- | | | | | | |
|--------------------------------|--------|---|---------------|------------|---------------|
| 1) Do you smoke: | Yes No | 6) I prefer my room to be: | Quiet/Studios | In Between | Lively/Social |
| 2) Can you live with a smoker: | Yes No | 7) I plan to have visitors in the room: | Rarely | In Between | Often |
| 3) I go to bed before 11 PM: | Yes No | 8) Noise level I prefer while studying: | Silence | In Between | Very Loud |
| 4) I get up before 8 AM: | Yes No | 9) Noise level I prefer while sleeping: | Silence | In Between | Very Loud |
| 5) Music I like: _____ | | 10) I am: | Clean | In Between | Messy |

ROOM AND BOARD: Please select a Room and Board option below (cost is per semester):

- | | | |
|---|---|------------|
| <input type="checkbox"/> Room/19 Meal Plan: | 19 meals/wk + 100 MERV Bucks per semester | \$6,245.00 |
| <input type="checkbox"/> Room/15 Meal Plan: | 15 meals/wk + 200 MERV Bucks per semester | \$6,035.00 |
| <input type="checkbox"/> Room/10 Meal Plan: | 10 meals/wk + 250 MERV Bucks per semester | \$5,895.00 |

I hereby certify that the information which I have provided to be true and accurate and that any false information may result in being denied entrance to, or immediate dismissal from, the Residence Life program at Gwynedd Mercy University. I also certify that I have read and understand the terms and conditions of the Room and Board Contract and that the University cannot guarantee on-campus housing.

Applicant Signature

Date

MAIL/FAX/EMAIL/RETURN TO: Office of Residence Life
1325 Sumneytown Pike
P.O. Box 901
Gwynedd Valley, PA 19437

CONTACT INFO: Phone: 267-448-1305
Fax: 215-542-5781
Email: reslife@gmercyu.edu

Office Use: Application Received: _____ Deposit Received: _____

Housing Classification: _____



Gwynedd Mercy
University

Annual Room and Board Contract Fall 2017 – Spring 2018

I, the undersigned, hereby contract for a residence hall room space as a full-time, matriculated and registered undergraduate* student at Gwynedd Mercy University. The Room and Board Contract is in effect for the academic year or remaining portion thereof. This contract is subject to and in accordance with the following terms and provisions that supersede any previously published contract.

- A. The University will agree to provide for space based on availability to eligible students who are at least 16 years of age at the time of moving into a residence hall room space. For those under 18, the signature of parent or guardian is required guaranteeing payment of established charges for the specific academic year.
- B. Occupancy shall be subject to occupant maintaining status as a full time student.
- C. Occupancy shall be subject to all rules and regulations of The University, including those in the official *Student Handbook* and *Guide to Residence Life* which are available online.
- D. Residence halls are closed during semester break and other University closings. Residents are required to vacate the residence halls during the break periods unless otherwise agreed upon. Dates and times that residence halls will be closed are listed in the *Guide to Residence Life* and available online.
- E. In order to maintain health, safety, and maintenance of standards, or emergency reasons, The University reserves the right to inspect student rooms and furnishings at any time.
- F. The University accepts no responsibility for damage, theft or loss of money, valuables or personal effects of the student. Residents are encouraged to confirm that their property is covered by their family's home owner's insurance and/or purchase personal property insurance.
- G. The assignment or reassignment of rooms and roommates is an administrative decision of The University. The University has the right to assign a resident to any existing vacancy on campus at any time. When a vacancy exists in a double room, The University has the right to reassign the remaining resident to a vacancy in another room.
- H. The resident shall be responsible for the room and applicable board charges for the entire academic year or remaining portion thereof. Residents interested in a release from the housing contract, for whatever reason, must be approved through the Contract Release process. If a resident is released from the room and board program during a semester, they must vacate the assigned room within 24

hours of being notified. Extensions may be granted at the discretion of the Office of Residence Life.

- I. The official withdrawal date from the residence halls is based upon official notification by the student to the Office of Residence Life and their official check-out date. The following schedule is used when determining the room and board refund
 - a. 100% refund prior to the first day of the semester
 - b. 75% refund through the end of the add/drop period
 - c. 50% refund through first week after add/drop period
 - d. 25% refund through second week after add/drop period
 - e. 0% refund after end of second week from add/drop period
- J. All residents must submit a \$250 housing deposit to the Campbell Solution Center before being assigned a residence hall space. New residents who cancel their housing prior to May 1 will receive their deposit back in full; May 1-31 \$150 back; June 1-30 \$50 and \$0 if any time after July 1. Further information about the room deposit is located in the *Guide to Residence Life*.
- K. All residents will be held responsible for and billed for defacement or damage to the room, common areas, and furnishings for which he or she contracts. All residents are responsible for certifying the condition of their room by reviewing and signing the Room Condition Report (RCR) upon check-in. The RCR will be used for the basis of comparison and charges at check-out. All residents will also be billed for any damages (see *the Guide to Residence Life*) in common areas.
- L. Billing is done on a semester basis and any charges shall be paid in accordance with the official schedule established by The University. The collection of room and board charges is pursuant to University procedures.
- M. A meal plan is required for all residential students and is selected by the student when they submit their housing application with first year students only able to select the 19 or 15 meals per week option. Meal plans can be changed through the first week of classes at the Campbell Solution Center each semester. Each meal plan comes with M.E.R.V. Bucks each semester. Bucks leftover from the fall will carry over to the spring but must be used by the end of the spring semester or otherwise forfeited.
- N. Final room and board rates for the next academic year are not announced until February/March of the spring semester.
- O. The University reserves the right to take appropriate action against a resident, including the termination of this agreement, if a resident violates University rules or is otherwise a detriment to his/her safety or to the welfare of the residence hall environment. Students dismissed from campus housing for disciplinary reasons will automatically forfeit their housing deposit. The University reserves the right to state the required conditions for re-entry into the residence halls pending approval by the Dean of Students.
- P. The University may terminate this agreement by written notice if the student fails to comply with the agreement. The student remains liable for room and board charges for the full academic year unless released from this agreement by the Office of Residence Life
- Q. If any of these provisions is found to be invalid the remaining provisions shall remain in full force and effect.

*May also include students enrolled in graduate degree programs at the Gwynedd Valley campus

By signing below, I certify that I understand and have read the terms of the Annual Room and Board Contract and hereby agree to abide by all the policies contained therein.

Student Signature

Date

Parent signature (if applicant is under 18)

Date