2015-16 Unusual Enrollment History Review Form

Student Name ___________________________  Student ID ___________________________

Information
Your 2015-2016 Free Application for Federal Student Aid has been flagged for Unusual Enrollment History Review by the U.S. Department of Education because you have received Federal Pell Grant and/or Federal Direct Loan funds from multiple institutions during the following review period: 2011-2012, 2012-2013, 2013-2014, and 2014-2015. This flag requires Montgomery County Community College to review your enrollment history to determine aid eligibility.

Instructions
Complete steps 1 through 5 below. Your application for financial aid will not be considered until you submit this completed form and required documentation. You can review your attendance at prior institutions online at www.NSLDS.ed.gov.

1. Obtain an official academic transcript from every institution you attended during the review period (2011-2012, 2012-2013, 2013-2014, and 2014-2015). These transcripts must be turned in with this form or sent directly to Enrollment Services at either campus. Your application will not be reviewed until all transcripts have been received.

2. List below the name of any/all institutions at which you received Federal Pell Grant funds during the review period and did not earn any academic credit. If you need additional space, please attach a separate page with your name and student ID number at the top of each page.

3. If you have no institutions listed in Step 2, submit completed form and transcripts to Enrollment Services Office on either campus.

   If you have any institution listed in Step 2, you must complete the following steps before submitting this form:
   - Attach a statement explaining the reason for your failure to earn any academic credit at each institution listed in Step 2.
   - Attach supporting documentation for the circumstances described in your statement (i.e. medical bills, hospitalization records, accident reports, etc.). Include your name and student ID number at the top of each page.
   - Schedule an appointment with one of the following advisors. Bring this form and all documentation listed above to your appointment.
     o Nancy Gazan or Lesley Osias  215.641.6577  Central Campus Grant Recipients Only
     o David Rudd  215.641.6577  Central Campus Grant & Loan Recipients Only
     o Judy Green  610.718.1906  West Campus Grant & Loan Recipients Only

4. Sign Below. I certify that the information submitted on and with this form is accurate and complete.

   ___________________________  ________________  ___________________________
   Student Signature  Date  Daytime Phone Number

5. Return this form and your official transcripts via mail or in person to Enrollment Services, Office of Financial Aid. at your earliest convenience.

   ___________________________
   Student Signature

   ___________________________
   Notes

SSC USE ONLY:
I recommend ____________ credits for ____________ semester. Signed __________________________ Dated ________

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